

NOTICE

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of Principal Coordinating Professor, in the field of Information System Management (GSI_ESCE) and Information Systems and Technologies (STI_ESCE).

1. Under the terms of section a) nº 1 of article 6º of the Recruitment and Appointment Regulations for Career Academic Staff of the Polytechnic Institute of Setubal (Instituto Politécnico de Setúbal - IPS), as published in the Diário da República, 2nd series, nº 35, of 18 February 2011, as set out in my dispatch of 02-05-22, invites applications for the above post within a period of thirty working days from the publication of the present announcement in the Diário da República. The position, which was created but not yet filled within the academic staff of the IPS, is governed by the career structure of the national polytechnic higher education sector at the Principal Coordinating Professor level, in the field of Information System Management (GSI_ESCE) and Information Systems and Technologies (STI_ESCE)., and is covered by a public sector employment contract of indeterminate duration.
2. Location – School of Business Administration, situated on the Setubal Campus of the Polytechnic Institute of Setubal (Escola Superior de Ciências Empresariais – Instituto Politécnico de Setúbal).
3. Number of posts to be filled - 1.
4. Contract regime – Public sector employment contract of indeterminate duration, for an initial experimental period of one year according to article 9º-A of Decreto-Lei nº 185/81, of 1 de julho, altered in the Decreto-Lei nº 207/2009, of 31 de agosto, and in the Lei nº 7/2010, of 13 de maio (ECPDESP).
5. Job description – The Principal Coordinating Professor will carry out functions set out in section 5 article 3º of ECPDESP, and the development of coordination intersection activities.
6. Recruitment requirements – The following cumulative requirements determine eligibility such that candidates must:
 - a) Satisfy the requirements set out in subsections b) to e) of article 17º of Lei Geral do Trabalho em Funções Públicas (LTFP), approved at Lei nº 35/2014, of 20 June;
 - b) Be the holder of a doctorate, obtained for more than five years, and have a tittle of aggregate or legal equivalent in the specified area, or in an area linked to the area specified in the competition.
7. Validity of the competition
 - 7.1. The competition is valid only for the position referred to above and ceases when the post has been filled or if applications are insufficient.

NOTICE

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of Principal Coordinating Professor, in the field of Information System Management (GSI_ESCE) and Information Systems and Technologies (STI_ESCE).

7.2. The competition can also be terminated by a formally justified decision of the President of the IPS which respects the general principles of Portuguese public administration and the corresponding legal, regulatory and procedural limits.

8. Application form:

8.1. Applications must be formalized by filling in the standard application form (form A), in paper form, written in Portuguese, available on the IPS website at:

https://www.si.ips.pt/ips_si/conteudos_geral.conteudos_ver?pct_pag_id=30809&pct_parametros=p_pagina=30809&pct_disciplina=&pct_grupo=672

8.2. The application (form A) must be accompanied by a simple photocopy of the qualification certificates, as proof that the candidate meets the application requirements referred to in paragraph 6 of this notice.

8.3. When formalizing the application (form A), must also be accompanied by two copies, in digital format (two pendrives) containing the following documents:

- i. Qualification certificates, proof that the candidate meets the requirements referred to in paragraph 6 of this notice;
- ii. Other diplomas or certificates of the courses referred to in the curriculum vitae, as well as other documents that facilitate the formation of a judgment on the aptitudes of the candidates for the exercise of the functional content of the category of associated professor;
- iii. Detailed curriculum vitae, dated, signed, mandatorily organized according to the evaluation grid, and without containing personal data of a confidential nature (namely affiliation, marital status, residence address, and email, mobile / telephone contacts);
- iv. Work and proof of activities mentioned in the curriculum vitae.

8.4. Applications must be submitted, in a closed envelope, with the proper identification of the candidate's name, the notice number published in Diário da República and the BEP offer code, in one of the following ways:

- i. By registered mail, with acknowledgment of receipt, addressed to the President of IPS, to: Polytechnic Institute of Setúbal, Headquarters Building, IPS Campus, Estefanilha, 2910 761, Setúbal, until the deadline for submitting applications, valid for the date

NOTICE

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of Principal Coordinating Professor, in the field of Information System Management (GSI_ESCE) and Information Systems and Technologies (STI_ESCE).

affixed to the registration as the date of dispatch, for the purpose of meeting the respective deadline;

- ii. Delivered personally to the Human Resources Department of IPS, during office hours, until the deadline for submitting applications;

8.5. In order to promote the most appropriate classification of the curriculum elements, candidates must organize the curriculum vitae in accordance with the evaluation grid approved by the jury of the respective competition, as well as present the documents on the pendrives according to that same organization, with the due hyperlinks of the items referred to in the CV to the respective documents.

8.6. Failure to present the works and proof of activities mentioned in the curriculum vitae submitted by the candidate implies the non-valuation of the elements in each of the items of the evaluation grid.

8.7. Applications sent by email are not accepted.

8.8. Candidates with foreign qualifications must prove their recognition, equivalence or registration of a doctoral degree, under the terms of the applicable legislation, obtained up to the deadline for the submission of applications to this competition.

8.9. False statements will be punished under the law.

9. Selection and ranking criteria:

9.1. Technical-scientific and professional performance – 50% weighting – In this parameter, the following will be evaluated, namely:

- i. Research and Development Projects in the areas of GSI and STI;
- ii. Scientific production, publications, communications and conferences, at home and abroad; technical-scientific organization in the areas of GSI and STI;
- iii. Supervision of theses/dissertations in the areas of GSI and STI;
- iv. Participation in juries of academic tests in the areas of GSI and STI;
- v. Participation in activities of a professional nature with relevance to the areas of GSI and STI.

9.2. Pedagogical Capacity - weighting of 30% - In this parameter will be evaluated, namely:

NOTICE

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of Principal Coordinating Professor, in the field of Information System Management (GSI_ESCE) and Information Systems and Technologies (STI_ESCE).

- i. Experience and Dedication to Teaching;
- ii. Preparation of Pedagogical Material in the areas of GSI and STI;
- iii. Pedagogical Innovation;
- iv. Organization, supervision and pedagogical training.

9.3. Other activities relevant to the IPS mission - 20% weighting - In this parameter will be evaluated, namely:

- i. Exercise of directive positions in Management Bodies, or in other Structures of the Higher Education Institution;
- ii. Other activities.

10. Evaluation grid:

Parameter	Poi nts (ma xim um)	Itens	Poi nts (ma xim um)	Subitens	Valuation (maximum)	Maximum			
Techni- Scientific and Profession- al	50	1.1 Research and Development Projects in the areas of GSI and STI	25	Responsible for research projects (completed/in progress) with evaluation and external funding (eg FCT; European projects)	5 p/ projeto concluído	Sem limite			
					3 p/ projeto em curso	Sem limite			
				Responsible for other research projects (completed/in progress)	2 p/ projeto concluído	Sem limite			
					1 p/ projeto em curso	Sem limite			
				Collaborator of research projects (completed/in progress) with evaluation and external funding (eg FCT; European projects)	2 p/ projeto concluído	Máximo 10 pontos			
					1 p/ projeto em curso				
				Collaborator of other research projects (completed/in progress)	1 p/ projeto concluído	Máximo 5 pontos			
					0,5 p/ projeto em curso				
						1.2 Scientific production, publications, communications and	45	Author or co-author of a technical-scientific book chapter in a publishing house	2 pontos/capitulo

NOTICE

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of Principal Coordinating Professor, in the field of Information System Management (GSI_ESCE) and Information Systems and Technologies (STI_ESCE).

		conferences, at home and abroad; technical-scientific organization in the areas of GSI and STI			
		Publication of articles in a scientific journal indexed in the Science Citation Index, Scopus or ESBCO (1)	5 pontos/artigo	Máximo 35 pontos	
		Publication of technical-scientific articles in other peer-reviewed journals (1)	3 pontos/artigo	Máximo 15 pontos	
		Publication of technical-scientific articles in the proceedings of international conferences with arbitration (1)	2 pontos/artigo	Máximo 10 pontos	
		Publication of technical-scientific articles in minutes of national conferences with arbitration (1)	1 ponto/artigo	Máximo 5 pontos	
		Reviewer of articles in scientific journals	1 ponto/artigo	Máximo 5 pontos	
		Oral/poster communication at international scientific meetings	1 ponto/artigo	Máximo 5 pontos	
		Oral communication/poster at national scientific meetings	0,5 pontos/artigo	Máximo 2,5 pontos	
		Effective Member of FCT-funded scientific units/groups with a minimum rating of Very Good	4 pontos por cada ano	Máximo 20 pontos	
		Member of scientific committees of national technical-scientific congresses/seminars	0,25 pontos/evento	Máximo 2 pontos	
		Member of scientific committees of international technical-scientific congresses/seminars	1 ponto/evento	Máximo 5 pontos	
1.3 Thesis/dissertation guidance in the areas of GSI and STI	10	Supervision/Co-supervision of Phd Theses (completed)	4 pontos/cada	Sem limite	
		Orientação/Coorientação de Dissertações de Mestrado (concluídas)	1 ponto/cada	Sem limite	
1.4 Participation in juries of academic tests in the areas of GSI and STI	10	Phd Thesis Argument	3 pontos/arguência	Máximo 6 pontos	
		Argue at the Master's Dissertation/Project/Internship Jury	0,5 pontos/participação	Máximo 8 pontos	
		Argue in jury for the award of the Specialist title	1 ponto/participação	Máximo 4 pontos	

NOTICE

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of Principal Coordinating Professor, in the field of Information System Management (GSI_ESCE) and Information Systems and Technologies (STI_ESCE).

			Member of the Jury for Academic Tests and Assessment of Competencies	0,25 pontos/participação	Máximo 3 pontos		
		1.5	Participation in activities of a professional nature with relevance to the areas of GSI and STI	10	Provision of services abroad, studies/projects or opinions prepared	0,75 pontos/prestação serviço	Sem limite
			Professional experience in relevant activity outside the academic environment		1 ponto/ano experiência profissional	Sem limite	
Sub-Total 1	50	Technical-Scientific and Professional					
Pedagogical	30	2.1 Experience and Dedication to Teaching	50	Teaching experience in polytechnic or university higher education within the scope of the DSD	1 ponto/ano	Máximo 20 pontos	
				Coordination of Curricular Units in the areas of GSI and STI, in the same Course or in different Courses (2)	1 ponto/UC	Máximo 20 pontos	
				Number of different Curricular Units taught in the Management area (2)	0,25 pontos/UC distinta	Máximo 15 pontos	
	2.2 Preparation of Pedagogical Material in the areas of GSI and STI	25	Author or co-author of educational book	5 pontos/cada	Sem limite		
			Preparation of teaching support manuals and textbooks covering at least 75% of the UC subject (T and TP classes, maximum 1 element per UC) (3)	4 pontos/cada	Sem limite		
			Preparation of exercise books, software, laboratory guides, etc., covering at least 75% of the UC subjects (P and L classes, maximum 2 elements per UC)	2 pontos/cada	Sem limite		
	2.3 Pedagogical Innovation	10	Implementation of pedagogical innovation projects approved by the competent authorities (4)	5 pontos por cada projeto implementado			
2.4 Organization, supervision and pedagogical training	15	Organization of Pedagogical and Research Courses > 15 hours	2 pontos/curso	Sem limite			

NOTICE

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of Principal Coordinating Professor, in the field of Information System Management (GSI_ESCE) and Information Systems and Technologies (STI_ESCE).

				Organizer of educational events	1 ponto/cada	Sem limite			
				Conception of curriculum plan proposals	3 pontos /cada	Sem limite			
				Guidance for Licenciante and CTeSP internships in the area of Management	0,5 pontos/estágio	Sem limite			
				Frequency of pedagogical training actions greater than 7 hours	0,5 pontos/cada	Sem limite			
Sub-Total 2	30	Pedagogical							
Other Activities Relevant to the IPS Mission	20	3.1. Exercise of directive positions in Management Bodies, or in other Structures of the Institution of Higher Education	80	Rector or President of IES	10 pontos/ano	Sem limite			
				Vice-Dean or Vice President, Organic Unit Director	8 pontos/ano				
				President of statutory bodies (namely CTC, CC, CP, AR, CR, CG) or Pro-rector or Pro-President (5)	6 pontos/ ano	Sem limite			
				Deputy Director or Vice President of Organic Unit (5)	5 pontos/ ano	Sem limite			
				President/Director of Department/Section (5)	4 pontos/ ano	Sem limite			
				Course Coordinator/Director (5)	4 pontos/ ano	Sem limite			
				Member of statutory bodies (CTC, CP, AR, CR, CG, CA) (5)	2 ponto/ ano	Sem limite			
				Executive committee members (except president/coordinator) of the department (5)	0,5 pontos/ ano	Sem limite			
				Member of the monitoring and evaluation committee of the courses (except Director/coordinator) (5)	0,5 pontos/ ano	Sem limite			
				Member of organizing committees of international technical-scientific congresses/seminars	1 ponto/ evento	Sem limite			
				Participation in working committees appointed by the Organs	0,15 pontos/ comissão	Sem limite			
						3.2 Other activities	20	Participation in an international mobility program (Erasmus type)	1 ponto/ participação em IES diferentes
				Jury Presidency by appointment of the IPS President	1 ponto/ júri	Sem limite			
				Coordination, execution and development of projects or activities of a practical nature inserted in the socio-professional, artistic and cultural environment	0,5 pontos/ projeto/atividade e distinta	Sem limite			

NOTICE

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of Principal Coordinating Professor, in the field of Information System Management (GSI_ESCE) and Information Systems and Technologies (STI_ESCE).

Sub- Total 3	20	Organizational (other activities relevant to IPS)	
Total	100		Total
<p>(1) The journal's quartile and impact factor must be indicated (2) Are considered UCs from formal courses, whether or not they confer a degree, as well as postgraduate courses, as long as they are included in the DSD (3) Powerpoints as pedagogical documents will not be scored (4) Pedagogical innovation, in which the intervention of candidates in the community is evaluated, namely in organizational and management tasks related to pedagogical activity and dissemination of knowledge, and in general all activities of candidates that demonstrate the ability to perform very relevant functions in terms of pedagogical innovation, in line with the Institution's mission. (5) Activities inherent to the exercise of management positions will not be scored</p>			

11. Complementary information to the Evaluation and Selection process.

11.1. Each member of the jury will classify each candidate, assigning a score. The final score of each candidate will result from the simple arithmetic average of the scores of the jury members.

11.2. The evaluation of candidates will be carried out through the respective curricular analysis and will focus on the defined parameters and weights.

11.3. Pursuant to article 21 of the regulation for the recruitment and hiring of career teaching staff at the Instituto Politécnico de Setúbal, the jury may hold public hearings of the candidates, and the elements found therein must be submitted for the evaluation carried out in accordance with the previous points, namely in the qualitative assessment.

11.4. The final approved ordering list will be notified to candidates by e-mail with notification of delivery receipt, registered letter or in person and published in the web site at www.ips.pt

11.5. The minutes of the jury will be made available to applicants on request.

11.6. The documentation submitted by applicants who do not request their return within one year after the termination of the contest will be destroyed.

11.7. The documentation submitted by applicants concerning to contests in litigation appealed, may only be destroyed or returned, after the execution of the sentence.

12. The composition of the jury, is as follows:

President

NOTICE

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of Principal Coordinating Professor, in the field of Information System Management (GSI_ESCE) and Information Systems and Technologies (STI_ESCE).

Pedro Miguel de Jesus Calado Dominginhos, Coordinator Professor and President of Polytechnic Institute of Setúbal.

Members of the jury

António Manuel de Jesus Pereira, Principal Coordinating Professor of School of Technology and Management, of Polytechnic Institute of Leiria;

Carlos Fernando da Silva Ramos, Principal Coordinating Professor Institute of Engineering, of Polytechnic Institute of Porto;

Mário Fernando Maciel Caldeira, Full Professor do ISEG – Lisbon School of Economics & Management, of University of Lisboa;

Nuno Manuel de Carvalho Ferreira Guimarães, Full Professor do ISCTE, University Institute of Lisboa;

Rodrigo Seromenho Miragaia Rodrigues, Full Professor of Technical Superior Institute of University of Lisboa.

13. Equal opportunities - In compliance with section h) of article 9º of the Portuguese Constitution, the public administration, as employer, actively promotes a policy of equal opportunities between men and women in access to employment and career development, taking care to avoid any form of discrimination.

14. The present notice is published in the following:

- a) Na In The 2nd series of the Diário da República;
- b) In the Public Employment Exchange, in www.bep.gov.pt, on the 1st working day following its publication in Diário da República;
- c) On the internet <https://euraxess.ec.europa.eu> in English;
- d) On the IPS website at <https://www.ips.pt/ips> in Portuguese and English..

Instituto Politécnico de Setúbal, 12 de abril de 2022.

The President,

Professor Pedro Dominginhos