

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Sports Science (CD_ESE), and subarea of Pedagogy of Sports Training.

1. Under the terms of section a) nº 1 of article 6º of the Recruitment and Appointment Regulations for Career Academic Staff of the Polytechnic Institute of Setubal (Instituto Politécnico de Setúbal - IPS), as published in the Diário da República, 2nd series, nº 35, of 18 February 2011, as set out in my dispatch of 22-10-20, invites applications for the above post within a period of thirty working days from the publication of the present announcement in the Diário da República. The position, which was created but not yet filled within the academic staff of the IPS, is governed by the career structure of the national polytechnic higher education sector at the adjunct professor level, in the field of Sports Science (CD_ESE), and subarea of Pedagogy of Sports Training., and is covered by a public sector employment contract of indeterminate duration.
2. Location – School of Education, situated on the Setubal Campus of the Polytechnic Institute of Setubal (Escola Superior de Educação – Instituto Politécnico de Setúbal).
3. Number of posts to be filled - 1.
4. Contract regime – Public sector employment contract of indeterminate duration, for an initial experimental period of five years according to article 10º-B of Decreto-Lei nº 185/81, of 1 de julho, altered in the Decreto-Lei nº 207/2009, of 31 de agosto, and in the Lei nº 7/2010, of 13 de maio (ECPDESP).
5. Job description – The adjunct professor will carry out functions set out in section 4 article 3º of ECPDESP.
6. Recruitment requirements – The following cumulative requirements determine eligibility such that candidates must:
 - a) Satisfy the requirements set out in subsections b) to e) of article 17º of Lei Geral do Trabalho em Funções Públicas (LTFP), approved at Lei nº 35/2014, of 20 June;
 - b) Be the holder of a doctorate or hold the title of specialist, in the specified area, or in an area linked to the area specified in the competition.
7. Validity of the competition
 - a) The competition is valid only for the position referred to above and ceases when the post has been filled or if applications are insufficient.

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- b) The competition can also be terminated by a formally justified decision of the President of the IPS which respects the general principles of Portuguese public administration and the corresponding legal, regulatory and procedural limits.

8. Application form:

8.1. Applications must be formalized by filling in the standard application form (form A), and the evaluation grid (form B).

8.2. Form A, to be delivered in paper form, written in Portuguese, and which is available on the IPS website, under the Central Services/HRD – Division of Human Resources/Forms/Documentary Competitions Teaching Staff, and at:

https://www.si.ips.pt/ips_si/conteudos_geral.conteudos_ver?pct_pag_id=30809&pct_parametros=p_pagina=30809&pct_disciplina=&pct_grupo=672

8.3. Form B, to be delivered in digital format, filled in by the candidates, with links to the respective supporting documents, and which is available on the IPS website, under the Central Services/HRD – Division of Human Resources/Forms/Documentary Competitions Teaching Staff, and at:

http://www.si.ips.pt/ips_si/CONTEUDOS_GERAL.CONTEUDOS_VER?pct_pag_id=30809&pct_parametros=p_pagina=30809&pct_disciplina=&pct_grupo=672

8.4. The application (form A) must be accompanied by a simple photocopy of the qualification certificates, as proof that the candidate meets the application requirements referred to in paragraph 6 of this notice.

8.5. When formalizing the application (form A), must also be accompanied by two pendrives containing the following documents:

- a) Form B;
- b) Qualification certificates, proof that the candidate meets the requirements referred to in paragraph 6 of this notice;
- c) Other diplomas or certificates of the courses referred to in the curriculum vitae, as well as other documents that facilitate the formation of a judgment on the aptitudes of the candidates for the exercise of the functional content of the category of associated professor;

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- d) Detailed curriculum vitae, dated, signed, mandatorily organized according to the evaluation grid, and without containing personal data of a confidential nature (namely affiliation, marital status, residence address, and email, mobile / telephone contacts);
 - e) Work and proof of activities mentioned in the curriculum vitae and in form B.
- 8.6. Applications must be submitted, in a closed envelope, with the proper identification of the candidate's name, the notice number published in Diário da República and the BEP offer code, in one of the following ways:
- a) By registered mail, with acknowledgment of receipt, addressed to the President of IPS, to: Polytechnic Institute of Setúbal, Headquarters Building, IPS Campus, Estefanilha, 2910 761, Setúbal, until the deadline for submitting applications, valid for the date affixed to the registration as the date of dispatch, for the purpose of meeting the respective deadline;
 - b) Delivered personally to the Human Resources Department of IPS, until the deadline for submitting applications;
- 8.7. In order to promote the most appropriate classification of the curriculum elements, candidates must organize the curriculum vitae in accordance with the evaluation grid approved by the jury of the respective competition, as well as present the documents on the pendrives according to that same organization, with the due hyperlinks of the items referred to in the CV to the respective documents.
- 8.8. Failure to present the works and proof of activities mentioned in the curriculum vitae submitted by the candidate implies the non-valuation of the elements in each of the items of the evaluation grid.
- 8.9. Applications sent by email are not accepted.
- 8.10. Candidates with foreign qualifications must prove their recognition, equivalence or registration of a doctoral degree, under the terms of the applicable legislation, obtained up to the deadline for the submission of applications to this competition.
- 8.11. False statements will be punished under the law.
9. Selection and ranking criteria:

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- a. Each member of the jury will proceed to the analysis of the elements contained in the pre-completed curricular evaluation assessment grid file, basing their assessment in writing.
- b. Based on the final classification obtained, the jury proceeds to rank the candidates.
- c. The provisional final ranking list contains the final quantitative classifications of each candidate, on a scale from 0 to 100 points, which results from the simple average of the quantitative scores obtained in each of the evaluation criteria jointly and consensually by all the members of the jury, being considered approved/approved in absolute merit the candidates/candidates who obtain a final classification greater than or equal to 50 points.
- d. Each member of the Jury will have to justify the final classification obtained.

10. Evaluation grid:

A_ Technical-scientific and professional performance (DTCP) - 40%	points per item	
1. Academic/professional qualification		
i) Doctoral Thesis or Specialist Title in the disciplinary sub-area for which the competition is open	5 points	5
	Maximum score	5
2. Technical-scientific production. Quality and quantity of technical-scientific production, expressed by the number, type and quality of publications (namely books, book chapters, articles in scientific journals and abstracts and/or extended abstracts in journals or proceedings), valuing the work developed in the scope of football training		
i) Author or co-author of a peer-reviewed published book	4 points for each publication within the scope of Football training	4
	2 points for each publication outside the scope of football training	2
ii) Author or co-author of a book chapter published with peer review and/or book editor	2 points for each publication within the scope of Football training	2
	1 points for each publication outside the scope of football training	1
iii) Author or co-author of a scientific article published in a journal indexed in the ISI database	4 points for each publication within the scope of Football training	4
	2 points for each publication outside the scope of football training	2
iv) Author or co-author of a scientific article published in a journal indexed in the Scopus database	2 points for each publication within the scope of Football training	2
	1 points for each publication outside the scope of football training	1
v) Author or co-author of a scientific article at a conference or scientific meeting published in the respective minutes	points for each publication within the scope of Football training	1
	0,5 points for each publication outside the scope of football training	0,5
	Maximum score	30
3. Participation in research or development projects, taking into account the relevance and quality factors within the scope of Football training		
i) Active participation in a funded research or development project	3 points for each participation within the scope of Football training	3
	1,5 points for each participation outside the scope of football training	1,5
	Maximum score	10
4. Participation / questioning in juries of academic tests, namely internships, monographs, project reports and dissertations leading to an academic degree.		
i) Participation in doctoral juries as an examiner or in juries of tests for the attribution of the title of specialist	3 points for each participation as an examiner in the scope of Football training	3
	1 point for each participation as an examiner outside the scope of football training	1

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ii) Participation in juries of dissertations, projects and/or master's final reports	2 points for each participation within the scope of Football training	2
	1 points each participation outside the scope of football training	1
iii) Participation in juries of dissertations, projects or final degree reports	1 points for each participation within the scope of Football training	1
	0,5 points each participation outside the scope of football training	0,5
	Maximum score	15
5. Supervision/co-supervision of monographs, internship reports, project reports and dissertations leading to an academic degree, valuing the work developed within the scope of Football training		
i) Supervision or co-supervision of doctoral theses, already completed	3 points for each within the scope of Football training	3
	1,5 points each, outside the scope of football training	1,5
ii) Supervision or co-supervision of dissertations, projects and final master's reports, already completed.	2 points for each within the scope of Football training	2
	1 points each, outside the scope of football training	1
iii) Supervision or co-supervision of dissertations, projects and final degree reports, already completed.	1 points for each within the scope of Football training	1
	0,5 points each, outside the scope of football training	0,5
	Maximum score	10
6. Participation in the review of articles in scientific journals, national or international, valuing the scope of Football training		
i) For each scientific journal indexed in the ISI or Scopus databases	1 points for each within the scope of Football training	1
	0,5 points each, outside the scope of football training	0,5
ii) For each scientific journal indexed in other databases	0,5 points for each within the scope of Football training	0,5
	0,25 points each, outside the scope of football training	0,25
	Maximum score	5
7. Ability to intervene in scientific and professional communities, expressed, namely, through communications at congresses and seminars, presentation of lectures as a guest, moderator in lectures, seminars and congresses, member of the editorial or review/arbitration board of a technical-scientific journal and participation in consultancy activities, valuing the scope of football training		
i) Communication at a conference, seminar or other scientific event with publication of the respective abstract	0,5 points for each within the scope of Football training	0,5
	0,25 points each, outside the scope of football training	0,25

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ii) Presentation, as a guest speaker, of lectures and conferences at scientific events	1,5 points for each within the scope of Football training	1,5
	0,75 points each, outside the scope of football training	0,75
iii) Moderator of conferences and panels at scientific events	1 points for each within the scope of Football training	1
	0,5 points each, outside the scope of football training	0,5
iv) Member of the editorial board of a scientific journal indexed to the Scopus database	2 points for each within the scope of Football training	2
	1 points each, outside the scope of football training	1
v) Participation in consulting activities	1,5 points for each within the scope of Football training	1,5
	0,75 points each outside the scope of football training	0,75
	Maximum score	10
8. Relevant professional experience, outside of teaching, within the scope of football training		
i) For each complete year of professional activity, outside of teaching, within the scope of Football training	1,5 points	1,5
ii) For each participation in scientific committees of conferences or other scientific events within the scope of Football training	1 point	1
	Maximum score	10
9. Other activities of recognized scientific and/or professional merit within the scope of football training (participation in research centres, technical-scientific or professional distinctions, etc.).		
i) For each affiliation, as a full member or collaborating member, in a Research Center within the scope of Football training	1,5 points	1,5
ii) For each affiliation to a scientific or technical-scientific society within the scope of Football training	1 point	1
iii) For each scientific distinction within the scope of Football training	1 point	1
	Maximum score	5
Dimension Total A		100
B_ Pedagogical Capacity (CP) - 40%		
1. Teaching experience, valuing the teaching service in higher education institutions.		
i) Teaching experience in higher education institutions on a full-time basis	2 points for each full year of teaching service	2
ii) Teaching experience in higher education institutions on a part-time basis	1 points for each full year of teaching service	1
iii) Teaching experience in non-higher education institutions	0,5 points for each full year of teaching service	0,5

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	Maximum score	10
2. Number of curricular units taught, valuing teaching within the scope of Football training		
i) For each curricular unit taught within the scope of Football training	3 points	3
ii) For each curricular unit taught outside the scope of Football training	1,5 points	1,5
	Maximum score	15
3. Coordination of curricular units, valuing the coordination of curricular units within the scope of Football training		
i) For each curricular unit coordination within the scope of Football training	2 points	2
ii) For each curricular unit coordination outside the scope of Football training	1 point	1
	Maximum score	15
4. Elaboration of new programs or reformulation of curricular unit programs, valuing the scope of Football training		
i) Development of new UC programs within the scope of Football training	3 points for each program	3
ii) Development of new UC programs outside the scope of Football training	2 points for each program	2
iii) Restructuring of existing UC programs	1 points for each program	1
	Maximum score	10
5. Conception of curriculum plans and course coordination or course committee member, at the 1st and 2nd cycle levels, particularly within the scope of Football training		
i) Participation in the design of a curricular plan within the scope of Football training	2 points for each plane	2
ii) Participation in the design of a curriculum outside the scope of football training	1 points for each plane	1
iii) Course coordinator or course committee member within the scope of Football training	2 points for each year	2
iv) Course coordinator or course committee member outside the scope of Football training	1 points for each year	1
	Pontuação Maximum score	15
6. Production of pedagogical material to support teaching activities, use of new teaching and learning technologies and participation in updating and training actions, particularly within the scope of Football training		
i) For each pedagogical material published concerning Curricular Units within the scope of Football training, which are mainly based on authors from the last 10 years (DOI, ISBN, ISSN or legal deposit)	4 points	4

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ii) For each pedagogical material published concerning Curricular Units outside the scope of Football training, which are mostly based on authors from the last 10 years (DOI, ISBN, ISSN or legal deposit)	2 points	2
iii) For every 15 hours of professional training attended as part of Football training	1 point	1
iv) For every 15 hours of professional training attended outside the scope of football training	0,5 points	0,5
	Maximum score	15
7. Other activities related to the teaching activity, namely the guidance and supervision of Internships, Pedagogical Practices and other activities of the same nature, enhancing the scope of Football training		
i) For each orientation or supervision of Internship, Pedagogical Practices or other activities of the same nature within the scope of Football training	2 points	2
ii) For each orientation or supervision of Internship, Pedagogical Practices or other activities of the same nature outside the scope of Football training	1 point	1
	Maximum score	20
Dimension Total B	100	
C_ Other activities relevant to the IPS mission (AR) - 20%		
1. Exercise of positions in management bodies or other bodies / structures of higher education institutions		
i) For each position held as a member in bodies of a higher education institution or organic units of the higher education institution	2 points	2
ii) For each position held in higher education institution structures, such as department coordination, quality and evaluation committees, research units, project coordination, temporary committees, or their correspondents.	1 point	1
	Maximum score	5
2. Participation in selection / ranking juries.		
i) For each year of coordination of the selection / ranking jury	2 points	2
ii) For each year of participation in the selection / ranking jury	1 point	1
	Maximum score	5
3. Participation in the organization of technical-scientific, pedagogical or professional events, with relevance in the scope of Football training		
i) For each participation as a member of the organizing committee of a conference, seminar, congress or other technical-scientific, pedagogical and/or professional event within the scope of Football training	3 points	3

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ii) For each participation as a member of the organizing committee of a conference, seminar, congress or other technical-scientific, pedagogical and/or professional event outside the scope of football training	1 point	1
	Maximum score	10
4. Participation in international mobility programs within the socio-professional environment in which the candidate is integrated.		
i) For each mobility process in which you participated	2,5 points	2,5
	Maximum score	5
5. Participation, as a trainer, in training actions or professional training courses. Appreciation of actions certified as an external trainer specialized in the Pedagogy Sub-area of Football Training		
i) For every 15 hours of professional training provided as part of Football training	3 points	3
ii) For every 15 hours of professional training provided outside the scope of football training	1 point	1
	Maximum score	10
6. Coordination, execution or development of projects, programs or activities for the provision of services or cooperation and connection with the community, provided they are part of the socio-professional environment in which the candidate is integrated.		
i) For each participation in a project or program of scientific, technological and/or pedagogical activities linked to the surrounding community	2,5 points	2,5
	Maximum score	5
7. Performance of other management positions and activities in public or private institutions within the scope of Football training		
i) Professional Title of Sports Coach-TPTD-Grade III - Football /UEFA-A	45 points	45
ii) For each management position or activity carried out within the scope of Football training	5 points	5
	Maximum score	50
8. Responsibility in the installation of laboratories, equipment management and acquisition of products or services within the scope of Football training		
i) Responsibility in the installation of laboratories	5 points for each lab	5
ii) Responsibility in the management of laboratory equipment and/or sports equipment	2 points for each year	2
	Maximum score	10
Dimension Total C	100	

11. Complementary information to the Evaluation and Selection process.

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- 11.1. The final approved ordering list will be notified to candidates by e-mail with notification of delivery receipt, registered letter or in person and published in the web site at www.ips.pt
- 11.2. The minutes of the jury will be made available to applicants on request.
- 11.3. The documentation submitted by applicants who do not request their return within one year after the termination of the contest will be destroyed.
- 11.4. The documentation submitted by applicants concerning to contests in litigation appealed, may only be destroyed or returned, after the execution of the sentence.
12. The composition of the jury, is as follows:
 - President
Cristina Maria Gomes da Silva, Coordinator Professor and Director of the School of Education, of Polytechnic Institute of Setúbal, named as President of the Jury under paragraph a) of nº 1 of Article 23º of ECPDESP.
 - Members of the jury
João Manuel Patrício Duarte Petrica, Coordinator Professor of the School of Education, of Polytechnic Institute of Castelo Branco;
Pedro Jorge Richheimer Marta de Sequeira, Coordinator Professor of the School of Sports, of Polytechnic Institute of Santarém;
Rui Manuel Sousa Mendes, Coordinator Professor of the School of Education, of Polytechnic Institute of Coimbra;
Teresa de Jesus Trindade Moreira da Costa e Fonseca, Coordinator Professor of the School of Education, Communication and Sports, of Polytechnic Institute of Guarda;
Teresa Palmira Simões Baptista Teixeira de Figueiredo, Coordinator Professor of the School of Education, of Polytechnic Institute of Setúbal.
13. Equal opportunities - In compliance with section h) of article 9º of the Portuguese Constitution, the public administration, as employer, actively promotes a policy of equal opportunities between men and women in access to employment and career development, taking care to avoid any form of discrimination.
14. The present notice is published in the following:
 - a) Na In The 2nd series of the Diário da República;

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- b) In the Public Employment Exchange, in www.bep.gov.pt, on the 1st working day following its publication in Diário da República;
- c) On the internet <https://euraxess.ec.europa.eu> in English;
- d) On the IPS website at <https://www.ips.pt/ips> in Portuguese and English..

Instituto Politécnico de Setúbal, 1 de abril de 2022.

The President,

Prof. Doutor Pedro Dominginhos