

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Biotechnology.

1. Under the terms of section a) nº 1 of article 6º of the Recruitment and Appointment Regulations for Career Academic Staff of the Polytechnic Institute of Setubal (Instituto Politécnico de Setúbal - IPS), as published in the Diário da República, 2nd series, nº 35, of 18 February 2011, as set out in my dispatch of 15-12-22, invites applications for the above post within a period of thirty working days from the publication of the present announcement in the Diário da República. The position, which was created but not yet filled within the academic staff of the IPS, is governed by the career structure of the national polytechnic higher education sector at the adjunct professor level, in the field of Biotechnology, and is covered by a public sector employment contract of indeterminate duration.
2. Location – School of Technology of Barreiro, situated on the Barreiro Campus of the Polytechnic Institute of Setubal (Escola Superior de Tecnologia do Barreiro – Instituto Politécnico de Setúbal).
3. Number of posts to be filled - 3.
4. Contract regime – Public sector employment contract of indeterminate duration, for an initial experimental period of five years according to article 10º-B of Decreto-Lei nº 185/81, of 1 de julho, altered in the Decreto-Lei nº 207/2009, of 31 de agosto, and in the Lei nº 7/2010, of 13 de maio (ECPDESP).
5. Job description – The adjunct professor will carry out functions set out in section 4 article 3º of ECPDESP.
6. Recruitment requirements – The following cumulative requirements determine eligibility such that candidates must:
 - a) Satisfy the requirements set out in subsections b) to e) of article 17º of Lei Geral do Trabalho em Funções Públicas (LTFP), approved at Lei nº 35/2014, of 20 June;
 - b) Be the holder of a doctorate or hold the title of specialist, in the specified area, or in an area linked to the area specified in the competition.
7. Validity of the competition
 - a) The competition is valid only for the positions referred to above and ceases when the posts has been filled or if applications are insufficient.

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Biotechnology.

- b) The competition can also be terminated by a formally justified decision of the President of the IPS which respects the general principles of Portuguese public administration and the corresponding legal, regulatory and procedural limits.

8. Application form:

- 8.1. Applications must be formalized by filling in the standard application form (form A), in paper form, written in Portuguese, available on the IPS website at:

https://www.si.ips.pt/ips_si/conteudos_geral.conteudos_ver?pct_pag_id=30809&pct_parametros=p_pagina=30809&pct_disciplina=&pct_grupo=672

- 8.2. The application (form A) must be accompanied by a simple photocopy of the qualification certificates, as proof that the candidate meets the application requirements referred to in paragraph 6 of this notice.

- 8.3. When formalizing the application (form A), must also be accompanied by two copies, in digital format (pendrive) containing the following documents:

- a) Qualification certificates, proof that the candidate meets the requirements referred to in paragraph 6 of this notice;
- b) Other diplomas or certificates of the courses referred to in the curriculum vitae, as well as other documents that facilitate the formation of a judgment on the aptitudes of the candidates for the exercise of the functional content of the category of associated professor;
- c) Detailed curriculum vitae, dated, signed, mandatorily organized according to the evaluation grid, and without containing personal data of a confidential nature (namely affiliation, marital status, residence address, and email, mobile / telephone contacts);
- d) Work and proof of activities mentioned in the curriculum vitae.

- 8.4. Applications must be submitted, in a closed envelope, with the proper identification of the candidate's name, the notice number published in Diário da República and the BEP offer code, in one of the following ways:

- a) By registered mail, with acknowledgment of receipt, addressed to the President of IPS, to: Serviço de Recrutamento e Seleção da Divisão de Gestão de Pessoas do Instituto Politécnico de Setúbal, Edifício da Escola Superior de Tecnologia de Setúbal, Campus

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Biotechnology.

do IPS, Estefanilha, 2910-761, Setúbal, until the deadline for submitting applications, valid for the date affixed to the registration as the date of dispatch, for the purpose of meeting the respective deadline;

b) Delivered personally to the Human Resources Department of IPS, until the deadline for submitting applications;

8.5. In order to promote the most appropriate classification of the curriculum elements, candidates must organize the curriculum vitae in accordance with the evaluation grid approved by the jury of the respective competition, as well as present the documents on the pendrives according to that same organization, with the due hyperlinks of the items referred to in the CV to the respective documents.

8.6. Failure to present the works and proof of activities mentioned in the curriculum vitae submitted by the candidate implies the non-valuation of the elements in each of the items of the evaluation grid.

8.7. Applications sent by email are not accepted.

8.8. Candidates with foreign qualifications must prove their recognition, equivalence or registration of a doctoral degree, under the terms of the applicable legislation, obtained up to the deadline for the submission of applications to this competition.

8.9. False statements will be punished under the law.

9. Selection and ranking criteria:

Based on the unanimously approved grid, the jury assesses and ranks the candidates, item by item. As for the final score to be awarded to the candidates (from 0 to 100 points), it will be the result of the simple average of the scores attributed by each member of the jury. Based on the evaluation obtained, the jury proceeds with the final ordering of the candidates. Applicants who obtain a global score equal to or greater than 50 points will be approved on absolute merit. The Jury also decided that the candidates will have to present their curriculum vitae and evidence in the order and numbering of the evaluation grid, under penalty of exclusion.

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Biotechnology.

10. Evaluation grid:

<p>I - TECHNICAL-SCIENTIFIC AND PROFESSIONAL PERFORMANCE OF THE CANDIDATE (weighting 40%) Analysis of the work and activities included in the CV, namely:</p>
<p>A - Research and development projects Active participation in research and development/pedagogical innovation/entrepreneurship projects is valued, in the subject area in which the competition is opened or in a related area, with a maximum value of 25 points, the score is assigned based on a quantitative aspect and on a qualitative aspect.</p>
<p>Quantitative Aspect:</p>
<p>i) For each funded research and development/pedagogical innovation/entrepreneurship project coordination - 4 points</p>
<p>ii) For each participation in a funded research and development/pedagogical innovation/entrepreneurship project - 3 points</p>
<p>iii) For each coordination/participation of research and development project submitted to funding and not funded - 0.5 points</p>
<p>iv) Evaluator of research projects - 2 points</p>
<p>Qualitative Aspect: Functions performed, degree of relevance of projects and results achieved: the jury may assign additional points to entries, considering the high degree of relevance of projects and results obtained, up to half of the expected score in the quantitative aspect, for each element.</p>
<p>B - Scientific production, publications, communications and conferences, in the country and abroad Scientific production and its sharing with the scientific community are valued, in the subject area in which the competition is opened or in a related area, with a maximum value of 40 points, with the valuation being carried out based on a quantitative and a qualitative aspect.</p>
<p>Quantitative Aspect:</p>
<p>i) Author or co-author of a book - 4 points/book</p>
<p>ii) Author or co-author of book chapter(s) and/or book editor - 3 points/book</p>
<p>iii) Patent author or co-author - 3 points/patent</p>
<p>iv) Author or co-author of a technical-scientific article published in a peer-reviewed journal - 3 points/article</p>
<p>v) Author or co-author of a scientific article published in the proceedings of a conference or scientific meeting - 2 point/article</p>
<p>vi) Author or co-author of a scientific abstract published in the proceedings of a conference or scientific meeting - 1 point/article</p>
<p>vii) For each oral communication in conference at international and national scientific meetings - 0.5 points</p>
<p>viii) For each communication on a poster at a conference at international and national scientific meetings - 0.25 points</p>
<p>ix) For each participation with moderator in international or national technical-scientific events - 0.5 points</p>

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Biotechnology.

<p>Qualitative Aspect: The jury may award additional points to publications and conferences, considering the high quality and relevance within the scope of the disciplinary area in which the competition is open or related area, individual authorship, authorship as first author, publication in journals indexed in indexes of high international standing, the number of citations of publications, etc., up to half of the expected score in the quantitative aspect, for each element.</p>
<p>C - Supervision of work leading to an academic degree Supervision or co-supervision of doctoral theses, dissertations, projects and final master's reports is valued, with a maximum value of 10 points.</p>
<p>i) For each supervision or co-supervision of doctoral theses, already completed - 3 points</p>
<p>ii) For each supervision or co-supervision of master's dissertations, projects or final reports already concluded - 2 points</p>
<p>iii) For each supervision or co-supervision of dissertations/final degree projects already completed - 1 point</p>
<p>D - Participation in juries of academic tests and discussion of theses and dissertations leading to an academic degree Participation in juries of academic tests, as president or discussant, is valued, with a maximum value of 10 points.</p>
<p>ii) For each participation in doctoral theses juries - 3 points</p>
<p>iii) For each participation in juries to award the title of specialist - 3 point</p>
<p>iv) For each participation in juries of master's dissertations - 2 point</p>
<p>v) For each participation in juries of dissertations/graduate projects - 1 point</p>
<p>E - Participation in activities of a professional nature and in conference organizing committees, with relevance in the disciplinary area in which the competition is opened or in a related area These activities mentioned above are valued, with a maximum value of 15 points.</p>
<p>i) For each participation in scientific committees or organizers of scientific conferences/workshops - 3 points</p>
<p>ii) For each participation as reviewer of a scientific article in an indexed journal - 1 point</p>
<p>iii) For each participation in editorial boards of journals and other indexed scientific works - 2 points</p>
<p>iv) For each participation as a trainee in courses of a technical-scientific nature/pedagogical innovation/entrepreneurship - 1 point</p>
<p>II - PEDAGOGICAL CAPACITY OF CANDIDATES (weighting 40%) Analysis of the quality and extent of your previous teaching practice, namely:</p>
<p>A - Teaching and coordination of curricular units in the subject area in which the competition is opened or in a related area The activities mentioned above are valued, with a maximum value of 45 points.</p>
<p>Quantitative Aspect:</p>
<p>i) For each curricular unit taught - 0.5 points</p>
<p>ii) For each curricular unit coordination - 1 point</p>
<p>Qualitative Aspect: The jury may assign additional points, considering the quality of the teaching activity carried out by the candidate, using, whenever possible, objective methods based on pedagogical surveys, up to half of the score provided for in the quantitative aspect, for each element.</p>

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Biotechnology.

<p>B - Elaboration of programs, manuals and support materials for teaching activities produced by the candidate in the subject area in which the competition is opened or in a related area The activities referred to above are valued, with a maximum value of 30 points, in a quantitative and a qualitative aspect.</p>
<p>Quantitative Aspect:</p>
<p>i) For each program prepared regarding curricular units in the subject area in which the competition is opened or in a related area - 1 point</p>
<p>ii) For each manual (printed or digital) published with ISBN/ISSN, within the scope of curricular units in the disciplinary area in which the competition is opened or in a related area - 1 point</p>
<p>iii) For each pedagogical material (books, slides, laboratory/computational protocols, problem compendiums, etc.) relating to curricular units in the subject area in which the competition is opened or in a related area - 0.5 points</p>
<p>iv) For each implementation of pedagogical practice based on active methodologies in the subject area in which the competition is opened or in a similar area - 0.5 points</p>
<p>Qualitative Aspect: The jury may attribute additional points, considering the quality, the author's own contribution and the degree of relevance of the materials presented, up to half of the score provided for in the quantitative aspect, for each element.</p>
<p>C - Supervision of curricular internships, pedagogical practices and other activities of the same nature in the subject area in which the competition is opened or in a related area The activities mentioned above are valued, with a maximum value of 20 points.</p>
<p>i) For each supervision of completed undergraduate internship - 1 point</p>
<p>ii) For each curricular internship orientation of a higher professional technical course completed - 0.5 points</p>
<p>iii) For each pedagogical practice or activity of the same nature, not considered in the previous points - 0.25 points</p>
<p>D - Experience as a trainer in the curriculum or related area for which the competition is open The activities mentioned above are valued, with a maximum value of 5 points.</p>
<p>i) For every 15 hours of professional training provided - 1 point</p>
<p>III - Other activities relevant to the mission of the IPS that have been carried out by the candidate (weighting 20%)</p>
<p>A - Exercise of management positions in management bodies, in other bodies or structures of higher education institutions The activities described above are valued, with a maximum value of 10 points.</p>
<p>i) For each year of mandate fulfilled in bodies of institution or organic units of higher education institution - 3 points</p>
<p>ii) For each year of exercise completed in structures of a higher education institution, such as coordination of departments, quality and evaluation committees, research units, coordination of pedagogical laboratories or their correspondents - 2 points</p>
<p>B - Participation in the organization of practical events inserted in the socio-professional, artistic and cultural environment in which the candidate integrates, provided that they fall within the disciplinary area in which the competition is opened or in a related area Participation in events and/or practical activities is valued, with a maximum value of 40 points.</p>

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Biotechnology.

i) For each event and/or practical activity organized, on behalf of the Institution or within the scope of higher education courses - 4 points
ii) For each participation in an event and/or practical activity, on behalf of the Institution or within the scope of higher education courses - 2 points
iii) For each event or practical activity considered relevant and not considered in the previous points - 2 points
C - Course coordination and participation in scientific and pedagogical committees, as long as they fall within the disciplinary area in which the competition is open or in a related area Coordination and participation are valued, with a maximum value of 50 points.
i) For each year of term completed as Course Coordinator - 5 points
ii) For each year of mandate completed as a member of a Scientific and Pedagogical Commission -3 points
iii) For each Commission for restructuring, self-assessment or course creation - 3 points
iv) For each Higher Education Evaluation and Monitoring Committee - 3 points

11. Complementary information to the Evaluation and Selection process.

11.1. The final approved ordering list will be notified to candidates by e-mail with notification of delivery receipt, registered letter or in person and published in the web site at www.ips.pt

11.2. The minutes of the jury will be made available to applicants on request.

11.3. The documentation submitted by applicants who do not request their return within one year after the termination of the contest will be destroyed.

11.4. The documentation submitted by applicants concerning to contests in litigation appealed, may only be destroyed or returned, after the execution of the sentence.

12. The composition of the jury, is as follows:

President

Pedro Manuel Garcia Vieira Neto, Adjunct Professor and Director of the School of Technology of Barreiro, of Polytechnic Institute of Setúbal, named as President of the Jury under paragraph a) of nº 1 of Article 23º of ECPDESP.

Members of the jury

Leonilde de Fátima Morais Moreira, Associate Professor with Aggregation at Instituto Superior Técnico;

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Biotechnology.

João Freire de Noronha, Coordinator Professor at the Escola Superior Agrária of the Polytechnic Institute of Coimbra;

Maria Helena de Figueiredo Ramos Caria, Coordinator Professor with Aggregation of the Higher School of Health of the Polytechnic Institute of Setúbal;

Luís Joaquim Pina da Fonseca, Associate Professor with Aggregation at Instituto Superior Técnico, University of Lisbon;

Susana Paula dos Santos Carvalho Piçarra, Coordinator Professor at the Barreiro School of Technology, at the Polytechnic Institute of Setúbal.

13. Equal opportunities - In compliance with section h) of article 9º of the Portuguese Constitution, the public administration, as employer, actively promotes a policy of equal opportunities between men and women in access to employment and career development, taking care to avoid any form of discrimination.
14. The present notice is published in the following:
 - a) In The 2nd series of the Diário da República;
 - b) In the Public Employment Exchange, in www.bep.gov.pt, on the 1st working day following its publication in Diário da República;
 - c) On the internet <https://euraxess.ec.europa.eu> in English;
 - d) On the IPS website at <https://www.ips.pt/ips> in Portuguese and English..

Instituto Politécnico de Setúbal

The President,

Professora Doutora Ângela Lemos