

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Social Science (CS_ESE), and subarea of Contemporary History and Local Studies.

1. Under the terms of section a) nº 1 of article 6º of the Recruitment and Appointment Regulations for Career Academic Staff of the Polytechnic Institute of Setubal (Instituto Politécnico de Setúbal - IPS), as published in the Diário da República, 2ndseries, nº 35, of 18 February 2011, as set out in my dispatch of 28-11-22, invites applications for the above post within a period of thirty working days from the publication of the present announcement in the Diário da República. The position, which was created but not yet filled within the academic staff of the IPS, is governed by the career structure of the national polytechnic higher education sector at the adjunct professor level, in the field of Social Science (CS_ESE), and subarea of Contemporary History and Local Studies, and is covered by a public sector employment contract of indeterminate duration.
2. Location – School of Education, situated on the Setubal Campus of the Polytechnic Institute of Setubal (Escola Superior de Educação – Instituto Politécnico de Setúbal).
3. Number of posts to be filled - 1.
4. Contract regime – Public sector employment contract of indeterminate duration, for an initial experimental period of five years according to article 10º-B of Decreto-Lei nº 185/81, of 1 de julho, altered in the Decreto-Lei nº 207/2009, of 31 de agosto, and in the Lei nº 7/2010, of 13 de maio (ECPDESP).
5. Job description – The adjunct professor will carry out functions set out in section 4 article 3º of ECPDESP.
6. Recruitment requirements – The following cumulative requirements determine eligibility such that candidates must:
 - a) Satisfy the requirements set out in subsections b) to e) of article 17º of Lei Geral do Trabalho em Funções Públicas (LTFP), approved at Lei nº 35/2014, of 20 June;
 - b) Be the holder of a doctorate or hold the title of specialist, in the specified area, or in an area linked to the area specified in the competition.
7. Validity of the competition
 - a) The competition is valid only for the position referred to above and ceases when the post has been filled or if applications are insufficient.

Notice

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- b) The competition can also be terminated by a formally justified decision of the President of the IPS which respects the general principles of Portuguese public administration and the corresponding legal, regulatory and procedural limits.

8. Application form:

- 8.1. Applications must be formalized by filling in the standard application form (form A), and the evaluation grid (form B).
- 8.2. Form A, to be delivered in paper form, written in Portuguese, and which is available on the IPS website, under the Central Services/HRD – Division of Human Resources/Forms/Documentary Competitions Teaching Staff, and at:
https://www.si.ips.pt/ips_si/conteudos_geral.conteudos_ver?pct_pag_id=30809&pct_parametros=p_pagina=30809&pct_disciplina=&pct_grupo=672
- 8.3. Form B, to be delivered in digital format, filled in by the candidates, with links to the respective supporting documents, and which is available on the IPS website, under the Central Services/HRD – Division of Human Resources/Forms/Documentary Competitions Teaching Staff, and at:
http://www.si.ips.pt/ips_si/CONTEUDOS_GERAL.CONTEUDOS_VER?pct_pag_id=30809&pct_parametros=p_pagina=30809&pct_disciplina=&pct_grupo=672
- 8.4. The application (form A) must be accompanied by a simple photocopy of the qualification certificates, as proof that the candidate meets the application requirements referred to in paragraph 6 of this notice.
- 8.5. When formalizing the application (form A), must also be accompanied by two pendrives containing the following documents:
- Form B;
 - Qualification certificates, proof that the candidate meets the requirements referred to in paragraph 6 of this notice;
 - Other diplomas or certificates of the courses referred to in the curriculum vitae, as well as other documents that facilitate the formation of a judgment on the aptitudes of the candidates for the exercise of the functional content of the category of associated professor;

Notice

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- d) Detailed curriculum vitae, dated, signed, mandatorily organized according to the evaluation grid, and without containing personal data of a confidential nature (namely affiliation, marital status, residence address, and email, mobile / telephone contacts);
 - e) Work and proof of activities mentioned in the curriculum vitae and in form B.
- 8.6. Applications must be submitted, in a closed envelope, with the proper identification of the candidate's name, the notice number published in Diário da República and the BEP offer code, in one of the following ways:
- a) By registered mail, with acknowledgment of receipt, addressed to the President of IPS, to: Serviço de Recrutamento e Seleção da Divisão de Gestão de Pessoas do Instituto Politécnico de Setúbal, Edifício da Escola Superior de Tecnologia de Setúbal, Campus do IPS, Estefanilha, 2910-761, Setúbal, until the deadline for submitting applications, valid for the date affixed to the registration as the date of dispatch, for the purpose of meeting the respective deadline;
 - b) Delivered personally to the Human Resources Department of IPS, until the deadline for submitting applications;
- 8.7. In order to promote the most appropriate classification of the curriculum elements, candidates must organize the curriculum vitae in accordance with the evaluation grid approved by the jury of the respective competition, as well as present the documents on the pendrives according to that same organization, with the due hyperlinks of the items referred to in the CV to the respective documents.
- 8.8. Failure to present the works and proof of activities mentioned in the curriculum vitae submitted by the candidate implies the non-valuation of the elements in each of the items of the evaluation grid.
- 8.9. Applications sent by email are not accepted.
- 8.10. Candidates with foreign qualifications must prove their recognition, equivalence or registration of a doctoral degree, under the terms of the applicable legislation, obtained up to the deadline for the submission of applications to this competition.
- 8.11. False statements will be punished under the law.
9. Final classification system:

Notice

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- a. Each member of the jury will proceed to the analysis of the elements contained in the pre-completed curricular evaluation assessment grid file, basing their assessment in writing.
- b. Based on the final classification obtained, the jury proceeds to rank the candidates.
- c. The provisional final ranking list contains the final quantitative classifications of each candidate, on a scale from 0 to 100 points, which results from the simple average of the quantitative scores obtained in each of the evaluation criteria jointly and consensually by all the members of the jury, being considered approved/approved in absolute merit the candidates/candidates who obtain a final classification greater than or equal to 50 points.
- d. Each member of the Jury will have to justify the final classification obtained.

10. Evaluation grid:

| A - Technical-scientific and professional performance (DTCP) - 40% | points per item |
|---|------------------------|
| 1. Other academic qualifications (Aggregation, Postgraduate, Postdoctoral) | |
| Maximum score | 2 |
| . Technical-scientific production. Quality and quantity of technical-scientific production, expressed by the number, type and quality of publications (namely books, book chapters, articles in scientific journals and abstracts and/or extended abstracts in journals or proceedings). In its assessment, the jury will duly consider the international dimension of the candidate's production. | |
| i) Author or co-author of a book published in a national or international publishing house | |
| ii) Author or co-author of a book chapter published in a national or international publisher | |
| iii) Author or co-author of a scientific article published in indexed journals. | |
| iv) Author or co-author of a scientific article in a conference or scientific meeting published in the respective minutes. | |
| Maximum score | 40 |
| 3. Communications at scientific events | |

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| i) Communications at scientific and technical events as a guest and as a participant. | |
| Maximum score | 10 |
| 4. Supervision/co-supervision of monographs, internship reports, project reports and dissertations leading to an academic degree, valuing the work carried out within the scope of Contemporary History and Local Studies In its evaluation, the jury will duly consider the diversity of institutions involved. | |
| i) Supervision or co-supervision of doctoral theses, already completed. | |
| ii) Supervision or co-supervision of master's dissertations, projects and final reports, already completed. | |
| iii) Supervision or co-supervision of dissertations, projects and final graduation reports, already completed. | |
| Maximum score | 12 |
| 5. Participation / argumentation in juries of academic tests, namely internships, monographs, project reports and dissertations leading to an academic degree. | |
| i) Participation in doctoral juries as an examiner or in juries of tests for the attribution of the title of specialist. | |
| ii) Participation in juries of dissertations, projects and/or master's final reports. | |
| iii) Participation in juries of dissertations, projects or final graduation reports. | |
| Maximum score | 10 |
| 6. Participation in intervention/research projects, programs or scientific activities of cooperation or connection to local communities, within the subarea of the competition. | |
| i) With coordination tasks. | |
| ii) As a participant. | |
| Maximum score | 12 |
| 7. Ability to intervene in scientific and professional communities, expressed, namely, through: organization of events, (co)editing of journals, participation in the review of articles, presentation | |

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| of communications, posters and lectures at congresses, consultancy activities and other activities of recognized scientific merit. Integration in research centres/units. | |
| i) Communication at a conference, seminar or other scientific event with publication of the respective abstract. | |
| ii) Presentation, as a guest lecturer, of posters, lectures and conferences at scientific events. | |
| iii) Moderator of conferences and panels in scientific events. | |
| iv) Member of the editorial board of an indexed scientific journal. | |
| v) Participation in consulting activities. | |
| vi) Effective member of the Research Center in the field of Social Sciences. | |
| Maximum score | 12 |
| 8. Prizes and distinctions of an academic nature, in the subarea in which the competition is open. | |
| i) For each award or distinction. | |
| Maximum score | 2 |
| Total of Dimension A | 100 |
| B - Pedagogical Capacity (PC) - 40% | |
| | points per item |
| 1. Teaching experience, valuing the teaching service in higher education institutions. | |
| i) Teaching experience in higher education institutions on a full-time basis. | |
| ii) Teaching experience in higher education institutions on a part-time basis. | |
| iii) Teaching experience in non-higher education institutions. | |
| Maximum score | 25 |
| 2. Diversity of curricular units taught. | |
| i) Curricular units taught within the sub-area of the competition. | |
| ii) Curricular units taught outside the scope of the subarea in which the competition is opened. | |
| Maximum score | 15 |

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| | |
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| 3. Participation in the elaboration of curriculum plans for new courses or educational projects and/or in the restructuring and improvement of existing ones. | |
| i) Preparation of curriculum plans for new courses | |
| ii) Participation in the restructuring and improvement of existing courses | |
| iii) Participation in educational projects | |
| Maximum score | 10 |
| 4. Participation in examination boards and organization of tests, namely access to higher education. | |
| i) Participation in examination boards. | |
| ii) Organization of tests. | |
| Maximum score | 5 |
| 5. Guidance and supervision of internships, pedagogical practices and others of the same nature. | |
| Maximum score | 5 |
| 6. Other pedagogical activities, namely production of pedagogical material to support teaching activities, open classes, seminars, organization of study visits. | |
| i) Pedagogical materials published concerning Curricular Units, which are mostly based on authors from the last 10 years (DOI, ISBN, ISSN or legal deposit); open classes; seminars; field trips | |
| Maximum score | 15 |
| 7. Other activities related to teaching/learning | |
| i) Coordination as trainer/trainer in training initiatives in their scientific area and/or working groups. | |
| ii) Participation as trainer/trainer in training initiatives in their scientific area and/or in working groups. | |
| iii) Coordination of other pedagogical activities. | |
| iv) Participation in other educational activities. | |
| Maximum score | 25 |
| Total of Dimension B | 100 |

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| C - Other activities relevant to the mission of the IPS (AR) - 20% | points per item |
|--|----------------------------|
| i) Member of higher education institution bodies/organic units | |
| ii) Positions held in other structures: department coordination; quality and evaluation committees; research units; project coordination; temporary commissions, or their correspondents. | |
| Maximum score | 25 |
| 2. Carrying out positions and/or activities related to providing services to the community and/or cooperation with other institutions at the local, regional and national level. | |
| i) Coordination of projects, programs or activities for the provision of services and/or cooperation and connection with local, regional or national communities, in the sub-area of the competition. | |
| ii) Participation in the execution or development of projects, programs or activities to provide services and/or cooperation and connection with local, regional or national communities. | |
| Maximum score | 25 |
| 3. Participation in national and international training projects. Teaching and training missions. Participation in bodies and/or working groups of external entities, within the scope of training. | |
| i) Teaching and training missions. | |
| ii) Coordination of bodies and/or work groups in the field of training. | |
| iii) Participation in bodies and/or work groups in the field of training. | |
| Maximum score | 25 |
| 4. Participation in professional and cultural communities with relevance in the contest's subarea. Integration in professional and cultural communities and development of the context where it operates. | |
| i) Coordination of initiatives to disseminate science within the community and to different audiences, including organization and participation in events for the general public and interaction with the social community and the school community. | |

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|--|------------|
| ii) Participation in initiatives to disseminate science within the community and to different audiences, including organization and participation in events for the general public and interaction with the social community and the school community. | |
| iii) Knowledge dissemination publications: interviews, creation and/or participation in mass media dissemination products. | |
| iv) Collaboration with public and private entities, namely on a local and regional scale, and with a focus on public cultural policies. | |
| v) Participation in a project or program of scientific, technological and/or pedagogical activities linked to the surrounding community. | |
| Maximum score | 25 |
| Total of Dimension C | 100 |

11. Complementary information to the Evaluation and Selection process.

11.1. The final approved ordering list will be notified to candidates by e-mail with notification of delivery receipt, registered letter or in person and published in the web site at www.ips.pt

11.2. The minutes of the jury will be made available to applicants on request.

11.3. The documentation submitted by applicants who do not request their return within one year after the termination of the contest will be destroyed.

11.4. The documentation submitted by applicants concerning to contests in litigation appealed, may only be destroyed or returned, after the execution of the sentence.

12. The composition of the jury, is as follows:

President

Cristina Maria Gomes da Silva, Coordinator Professor at School of Education, of Polytechnic Institute of Setúbal, named as President of the Jury under paragraph a) of nº 1 of Article 23º of ECPDESP.

Members of the jury

Notice

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Luís Aristides Ramalhete Vidigal, Coordinator Professor at the Higher School of Education at the Polytechnic Institute of Santarém;

Maria Fernanda Rollo, Full Professor at the Faculty of Social and Human Sciences at Universidade Nova de Lisboa;

Manuel Vicente de Sousa Lima Loff, Associate Professor at the Faculty of Letters of the University of Porto;

Albérico Afonso Alho, Retired Coordinating Professor at the School of Education of the Polytechnic Institute of Setúbal;

Ana Maria Pires Pessoa, Coordinating Professor at the School of Education of the Polytechnic Institute of Setúbal;

13. Equal opportunities - In compliance with section h) of article 9º of the Portuguese Constitution, the public administration, as employer, actively promotes a policy of equal opportunities between men and women in access to employment and career development, taking care to avoid any form of discrimination.
14. The present notice is published in the following:
 - a) In The 2nd series of the Diário da República;
 - b) In the Public Employment Exchange, in www.bep.gov.pt, on the 1st working day following its publication in Diário da República;
 - c) On the internet <https://euraxess.ec.europa.eu> in English;
 - d) On the IPS website at <https://www.ips.pt/ips> in Portuguese and English..

Polytechnic Institute of Setúbal

The President,

Professora Doutora Ângela Lemos