

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Physiotherapy.

1. Under the terms of section a) nº 1 of article 6º of the Recruitment and Appointment Regulations for Career Academic Staff of the Polytechnic Institute of Setubal (Instituto Politécnico de Setúbal - IPS), as published in the Diário da República, 2nd series, nº 35, of 18 February 2011, it is made public that, by my order of March 30, 2023, invites applications for the above post within a period of thirty working days from the publication of the present announcement in the Diário da República. The position, which was created but not yet filled within the academic staff of the IPS, is governed by the career structure of the national polytechnic higher education sector at the adjunct professor level, in the field of Physiotherapy, and is covered by a public sector employment contract of indeterminate duration.
2. Location – School of Health, situated on the Setubal Campus of the Polytechnic Institute of Setubal (Escola Superior de Saúde – Instituto Politécnico de Setúbal).
3. Number of posts to be filled - 1.
4. Contract regime – Public sector employment contract of indeterminate duration, for an initial experimental period of five years according to article 10º-B of Decreto-Lei nº 185/81, of July 1, altered in the Decreto-Lei nº 207/2009, of August 31, and in the Lei nº 7/2010, of May 13 (ECPDESP).
5. Job description – The adjunct professor will carry out functions set out in section 4 article 3º of ECPDESP.
6. Recruitment requirements – The following cumulative requirements determine eligibility such that candidates must:
 - a) Satisfy the requirements set out in subsections b) to e) of article 17º of Lei Geral do Trabalho em Funções Públicas (LTFP), approved at Lei nº 35/2014, of 20 June;
 - b) Be the holder of a doctorate or hold the title of specialist, in the specified area, or in an area linked to the area specified in the competition.
7. Validity of the competition
 - a) The competition is valid only for the position referred to above and ceases when the post has been filled or if applications are insufficient.

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- b) The competition can also be terminated by a formally justified decision of the President of the IPS which respects the general principles of Portuguese public administration and the corresponding legal, regulatory and procedural limits.

8. Application form:

- 8.1. Applications must be formalized by filling in the standard application form (form A), in paper form, written in Portuguese, available on the IPS website at:

https://www.si.ips.pt/ips_si/conteudos_geral.conteudos_ver?pct_pag_id=30809&pct_parametros=p_pagina=30809&pct_disciplina=&pct_grupo=672

- 8.2. The application (form A) must be accompanied by a simple photocopy of the qualification certificates, as proof that the candidate meets the application requirements referred to in paragraph 6 of this notice.

- 8.3. When formalizing the application (form A), must also be accompanied by two copies, in digital format (pendrive) containing the following documents:

- a) Qualification certificates, proof that the candidate meets the requirements referred to in paragraph 6 of this notice;
- b) Other diplomas or certificates of the courses referred to in the curriculum vitae, as well as other documents that facilitate the formation of a judgment on the aptitudes of the candidates for the exercise of the functional content of the category of associated professor;
- c) Detailed curriculum vitae, dated, signed, mandatorily organized according to the evaluation grid, and without containing personal data of a confidential nature (namely affiliation, marital status, residence address, and email, mobile / telephone contacts);
- d) Work and proof of activities mentioned in the curriculum vitae.

- 8.4. Applications must be submitted, in a closed envelope, with the proper identification of the candidate's name, the notice number published in Diário da República and the BEP offer code, in one of the following ways:

- a) By registered mail, with acknowledgment of receipt, addressed to the President of IPS, to: Serviço de Recrutamento e Seleção da Divisão de Gestão de Pessoas do Instituto Politécnico de Setúbal, Edifício da Escola Superior de Tecnologia de Setúbal, Campus

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do IPS, Estefanilha, 2910-761, Setúbal, until the deadline for submitting applications, valid for the date affixed to the registration as the date of dispatch, for the purpose of meeting the respective deadline;

b) Delivered personally to the Divisão de Gestão de Pessoas of IPS, until the deadline for submitting applications;

8.5. In order to promote the most appropriate classification of the curriculum elements, candidates must organize the curriculum vitae in accordance with the evaluation grid approved by the jury of the respective competition, as well as present the documents on the pendrives according to that same organization, with the due hyperlinks of the items referred to in the CV to the respective documents.

8.6. Failure to present the works and proof of activities mentioned in the curriculum vitae submitted by the candidate implies the non-valuation of the elements in each of the items of the evaluation grid.

8.7. Applications sent by email are not accepted.

8.8. Candidates with foreign qualifications must prove their recognition, equivalence or registration of a doctoral degree, under the terms of the applicable legislation, obtained up to the deadline for the submission of applications to this competition.

8.9. False statements will be punished under the law.

9. Selection and ranking criteria:

Based on the evaluation grid prepared and approved, each member of the jury will evaluate the applications, quantitatively classifying each one of them. Then, the applications will be ordered, based on the value resulting from the simple average of the scores attributed by each member of the jury (from 0 to 100).

In this way, the score of each candidate and the respective final ranking will be obtained, with approval in absolute merit for candidates who obtain an overall score equal to or greater than 50 points.

If there are candidates with the same final score, the following tie-breaking criteria will be successively applied: 1) best overall score obtained in the Technical-Scientific and Professional

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Performance dimension; 2) best overall score obtained in the Pedagogical Capacity dimension; 3) best global score obtained in the criterion “Scientific production in the last 5 years”.

When applying these criteria, the maximum limits resulting from the application of the final classification formula will not be considered.

10. Evaluation grid:

Weighting	Dimensões	Criteria		Weighting	
45%	Technical Scientific and Professional Performance	a) Coordination and participation in research projects in the last 5 years			
		i. Participation in a funded research project as principal investigator, in the subject or related area of the competition.	7,5 pontos/cada	15,0	
		ii. Participation in funded research projects as a team member, in the subject or related area of the competition.	5 pontos/cada		
		Sub-total 1			15,0
		b) Scientific production in the last 5 years			
		i. Scientific articles published in journals indexed to the SCOPUS SCiVerse as document type = article or document type = review, in Quartile 1 or 2, relevant to the subject or related area of the competition	3 points/each scientific article	40,0	
ii. Scientific articles published in journals indexed to the SCOPUS SCiVerse as document type = article or document type = review, in Quartile 3 or 4,	1 point/each scientific article				

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	relevant to the subject or related area of the contest		
	iii. Book published with relevance to the subject or related area of the contest, subject to arbitration	4 points/each book published subject to arbitration	
	iv. Published book chapter relevant to the subject or related area of the contest, subject to arbitration	3 points/published book chapter subject to arbitration	
	Sub-total 2		40,0
c) Divulgação da atividade de investigação em eventos científicos nos últimos 5 anos			
	i. Publication in conference proceedings indexed in the SCOPUS SCImago as document type = article or document type = review, relevant to the subject area or similar to the competition	1 point/each publication in indexed conference proceedings	
	ii. Communication or poster at a scientific meeting or international seminar.	0.5 points/each communication or poster at a conference, scientific meeting or international seminar	5,0
	iii. Communication or poster scientific meeting or national seminar.	0.25 points/each communication or poster at a conference, scientific meeting or national seminar	
	iv. Participation in scientific committees of conferences and other scientific events, with relevance to the disciplinary area or similar to the competition.	1 point/each	

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	v. Participation in organizing committees of conferences and other scientific events, with relevance to the disciplinary or related area of the competition.	0,5 points/each	
	vi. Participation in societies, scientific and professional societies/associations, national and international, with relevance to the disciplinary or related area of the contest.	0,5 points/each	
Sub-total 3			5,0
d) Arbitration activities, scientific guidance and academic juries			
	i. Supervision or co-supervision of completed doctoral theses.	5 points/each	
	ii. Supervision or co-supervision of completed master's dissertations, projects or final reports.	3 points/each	
	iii. Participation in doctoral juries as an examiner;	4 points/each	
	iv. Participation in master's juries as an examiner;	2 points/each	
	v. Participation in juries to award the title of specialist.	2 points/each	
	vi. Member of the Editorial Board of a journal indexed to the SCOPUS SClverse	5 points/each	
			5,0

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		vii. Review of scientific articles submitted to journals indexed to the SCImago of SCOPUS as document type = article or document type = review, in Quartile 1 or 2, relevant to the subject or related area of the contest.	1 point/each	
		viii. Review of scientific articles submitted to journals indexed to the SCImago of SCOPUS as document type = article or document type = review, in Quartile 3 or 4, with relevance to the subject or related area of the competition.	0,5 points/each	
		ix. Official translation of scientific texts produced by institutions or official entities related to the area in which the competition is open	0,5 points/each	
		Sub-total 4		5,0
		e) Scientific performance of the candidate in the last 5 years (in the subject area for which the competition is open)		
		i. Number of citations, excluding their own, in indexed journals, using ISI/Scopus as a reference.	0,1 points/citation	
		ii. h-index, using ISI/Scopus as a reference	Up to 4: 5 points; 5 - 10: 12 points; ≥ 10: 20 points	25,0
		iii. Prizes and distinctions of a scientific nature, relevant to the subject or related area of the contest.	3 points /For prize or distinction	
		Sub-total 5		25,0

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		f) Contribution of the scientific activity developed for the performance of the function for which he/she is applying.	
		i. Critical reflection carried out by the candidate about the contribution of the scientific activities carried out, for the performance of the function for which he/she is applying.	Scale from 0 to 10 points 10,0
		Sub-total 6	10,0
		Sub-total A	100,0
45%	Pedagogical Capacity	a) Lecture Teaching Service and UC Responsibility	
		i. Responsibility for a curricular unit (not repeated), in a degree course, in the area for which the competition is open.	10 points/each curricular unit
		ii. Teaching of complete curricular units (not repeated), in a degree course, in the area for which the competition is open.	7,5 points/each curricular unit
		iii. Collaboration in the teaching of curricular units, in a degree course, in the area for which the competition is open.	5 points/each participation
		iv. Responsibility for a curricular unit (not repeated), in a master's or doctoral course.	15 points/each curricular unit
		v. Teaching of complete curricular units (not repeated), in a master's or doctoral course.	10 points/each curricular unit
		vi. Collaboration in the teaching of a curricular unit/seminar, in a master's or doctoral course;	6 points/participation
			70,0

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		vii. Experience as a trainer in courses, seminars, workshops, etc., in the area of physiotherapy, carried out outside the context of higher education institutions	2 pontos/participation	
		viii. Guidance of students enrolled in courses taught at HEIs in a clinical context.	1 point/student	
		Sub-total 7		70,0
		b) Pedagogical and Technical-Scientific Update		
		i. Attendance of training activities in the field of physiotherapy (courses, conferences, seminars, etc.);	0,5 points for each training action	20,0
		Sub-total 8		20,0
		c) Contribution of the pedagogical activities developed for the performance of the function for which you are applying.		
		i. Critical reflection carried out by the candidate about the contribution of the pedagogical activities developed, for the performance of the function for which he/she is applying.	Scale from 0 to 10 points	10,0
		Sub-total 9		10,0
		Sub-total B		100,0
10%	Outras atividades relevantes para a missão do IPS	a) Participation in the structure and activities of scientific, pedagogical or institutional management of higher education institutions		
		i. Exercise of directive positions and in management bodies of higher education institution	2,5 points/each year	10,0
		ii. Participation in structures, commissions, working groups, among others, formally constituted in a higher education institution	2,5 points/each participation	
		Sub-total 10		10,0

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b) Participation in the structure and activities of scientific, pedagogical or institutional management of other institutions		
i. Exercise of directive positions and in management bodies of professional structures in the field of Physiotherapy	2,5 points/each year	20,0
ii. Participation in bodies, commissions, working groups, among others, formally constituted, with relevance to the tender area;	2,5 points/each participation	
iii. Participation in research centre/units, accredited by FCT, relevant to the competition area	10 points/year	
Sub-total 11		20,0
c) Participation in dissemination activities, transfer of knowledge or technology		
i. Participation in dissemination activities, transfer of knowledge or technology, aligned with the scientific activity produced by the candidate, contributing to the mission of the HEI.	5 points/activity	60,0
Sub-total 12		60,0
d) Contribution of the activities referred to in the previous paragraphs to the performance of the function for which you are applying.		
i. Critical reflection carried out by the candidate on the contribution of the activities referred to in the previous paragraphs, to the performance of the function for which he/she is applying.	Scale from 0 to 10 points	10,0
Sub-total 13		10,0
Sub-total C		100,0
TOTAL PONTOS		300,0

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11. Complementary information to the Evaluation and Selection process.

11.1. The final approved ordering list will be notified to candidates by e-mail with notification of delivery receipt, registered letter or in person and published in the web site at www.ips.pt

11.2. The minutes of the jury will be made available to applicants on request.

11.3. The documentation submitted by applicants who do not request their return within one year after the termination of the contest will be destroyed.

11.4. The documentation submitted by applicants concerning to contests in litigation appealed, may only be destroyed or returned, after the execution of the sentence.

12. The composition of the jury, is as follows:

President

António Manuel dos Reis Marques, Coordinator Professor and Director at Escola Superior de Saúde, at Instituto Politécnico de Setúbal, appointed under a) of paragraph 1 of article 23 of the ECPDESP.

Members of the jury

Andreia Raquel Santos Noites Soares de Pinho, Coordinator Professor at the Higher School of Health of the Polytechnic Institute of Porto;

Rui Soles Gonçalves, Coordinator Professor at the Higher School of Health Technologys of the Polytechnic Institute of Coimbra;

Alda Sofia Pires de Dias Marques, Coordinator Professor at Higher School of Health of the University of Aveiro;

Maria Gabriela Magalhães Colaço, Coordinator Professor at the Higher School of Health of the Polytechnic Institute of Setúbal;

Eduardo José Brazete Carvalho Cruz, Coordinator Professor at the Higher School of Health of the Polytechnic Institute of Setúbal.

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13. Equal opportunities - In compliance with section h) of article 9º of the Portuguese Constitution, the public administration, as employer, actively promotes a policy of equal opportunities between men and women in access to employment and career development, taking care to avoid any form of discrimination.
14. The present notice is published in the following:
 - a) In The 2nd series of the Diário da República;
 - b) In the Public Employment Exchange, in www.bep.gov.pt, on the 1st working day following its publication in Diário da República;
 - c) On the internet <https://euraxess.ec.europa.eu> in English;
 - d) On the IPS website at <https://www.ips.pt/ips> in Portuguese and English;

Polytechnic Institute of Setúbal

The President,

Professora Doutora Ângela Lemos