

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Culture, Languages and Literature (CLL_ESE), and Subarea of Linguistics/Language Sciences (Portuguese, mother tongue or second language/foreign language).

1. Under the terms of section a) nº 1 of article 6º of the Recruitment and Appointment Regulations for Career Academic Staff of the Polytechnic Institute of Setubal (Instituto Politécnico de Setúbal - IPS), as published in the Diário da República, 2ndseries, nº 35, of 18 February 2011, as set out in my dispatch of 16 de junho de 2023, invites applications for the above post within a period of thirty working days from the publication of the present announcement in the Diário da República. The position, which was created but not yet filled within the academic staff of the IPS, is governed by the career structure of the national polytechnic higher education sector at the adjunct professor level, in the field of Subarea of Linguistics/Language Sciences (Portuguese, mother tongue or second language/foreign language), and is covered by a public sector employment contract of indeterminate duration.
2. Location – School of Education, situated on the Setubal Campus of the Polytechnic Institute of Setubal (Escola Superior de Educação – Instituto Politécnico de Setúbal).
3. Number of posts to be filled - 1.
4. Contract regime – Public sector employment contract of indeterminate duration, for an initial experimental period of five years according to article 10º-B of Decreto-Lei nº 185/81, of 1 de julho, altered in the Decreto-Lei nº 207/2009, of 31 de agosto, and in the Lei nº 7/2010, of 13 de maio (ECPDESP).
5. Job description – The adjunct professor will carry out functions set out in section 4 article 3º of ECPDESP.
6. Recruitment requirements – The following cumulative requirements determine eligibility such that candidates must:
 - a) Satisfy the requirements set out in subsections b) to e) of article 17º of Lei Geral do Trabalho em Funções Públicas (LTFP), approved at Lei nº 35/2014, of 20 June;
 - b) Be the holder of a doctorate or hold the title of specialist, in the specified area, or in an area linked to the area specified in the competition.
7. Validity of the competition

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Culture, Languages and Literature (CLL_ESE), and Subarea of Linguistics/Language Sciences (Portuguese, mother tongue or second language/foreign language).

- a) The competition is valid only for the position referred to above and ceases when the post has been filled or if applications are insufficient.
- b) The competition can also be terminated by a formally justified decision of the President of the IPS which respects the general principles of Portuguese public administration and the corresponding legal, regulatory and procedural limits.

8. Application form:

- 8.1. Applications must be formalized by filling in the standard application form (form A), and the evaluation grid (form B).
- 8.2. Form A, to be delivered in paper form, written in Portuguese, and which is available on the IPS website, under the Central Services/HRD – Division of Human Resources/Forms/Documentary Competitions Teaching Staff, and at:
https://www.si.ips.pt/ips_si/conteudos_geral.conteudos_ver?pct_pag_id=30809&pct_parametros=p_pagina=30809&pct_disciplina=&pct_grupo=672
- 8.3. Form B, to be delivered in digital format, filled in by the candidates, with links to the respective supporting documents, and which is available on the IPS website, under the Central Services/HRD – Division of Human Resources/Forms/Documentary Competitions Teaching Staff, and at:
http://www.si.ips.pt/ips_si/CONTEUDOS_GERAL.CONTEUDOS_VER?pct_pag_id=30809&pct_parametros=p_pagina=30809&pct_disciplina=&pct_grupo=672
- 8.4. The application (form A) must be accompanied by a simple photocopy of the qualification certificates, as proof that the candidate meets the application requirements referred to in paragraph 6 of this notice.
- 8.5. When formalizing the application (form A), must also be accompanied by two pendrives containing the following documents:
 - a) Form B;
 - b) Qualification certificates, proof that the candidate meets the requirements referred to in paragraph 6 of this notice;

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Culture, Languages and Literature (CLL_ESE), and Subarea of Linguistics/Language Sciences (Portuguese, mother tongue or second language/foreign language).

- c) Other diplomas or certificates of the courses referred to in the curriculum vitae, as well as other documents that facilitate the formation of a judgment on the aptitudes of the candidates for the exercise of the functional content of the category of associated professor;
 - d) Detailed curriculum vitae, dated, signed, mandatorily organized according to the evaluation grid, and without containing personal data of a confidential nature (namely affiliation, marital status, residence address, and email, mobile / telephone contacts);
 - e) Work and proof of activities mentioned in the curriculum vitae and in form B.
- 8.6. Applications must be submitted, in a closed envelope, with the proper identification of the candidate's name, the notice number published in Diário da República and the BEP offer code, in one of the following ways:
- a) By registered mail, with acknowledgment of receipt, addressed to the President of IPS, to: Serviço de Recrutamento e Seleção da Divisão de Gestão de Pessoas do Instituto Politécnico de Setúbal, Edifício da Escola Superior de Tecnologia de Setúbal, Campus do IPS, Estefanilha, 2910-761, Setúbal, until the deadline for submitting applications, valid for the date affixed to the registration as the date of dispatch, for the purpose of meeting the respective deadline;
 - b) Delivered personally to the Human Resources Department of IPS, until the deadline for submitting applications;
- 8.7. In order to promote the most appropriate classification of the curriculum elements, candidates must organize the curriculum vitae in accordance with the evaluation grid approved by the jury of the respective competition, as well as present the documents on the pendrives according to that same organization, with the due hyperlinks of the items referred to in the CV to the respective documents.
- 8.8. Failure to present the works and proof of activities mentioned in the curriculum vitae submitted by the candidate implies the non-valuation of the elements in each of the items of the evaluation grid.
- 8.9. Applications sent by email are not accepted.

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Culture, Languages and Literature (CLL_ESE), and Subarea of Linguistics/Language Sciences (Portuguese, mother tongue or second language/foreign language).

8.10. Candidates with foreign qualifications must prove their recognition, equivalence or registration of a doctoral degree, under the terms of the applicable legislation, obtained up to the deadline for the submission of applications to this competition.

8.11. False statements will be punished under the law.

9. Final classification system:

Each member of the jury individually assigns each candidate a quantitative classification in each criterion, taking into account the evaluation grid where the maximum scores to be attributed to each criterion were defined and substantiates this classification in writing.

Based on this classification, each member of the jury places an ordering of the candidates, with the vote of each member of the jury being justified based on the respective ordering carried out individually and will be considered the majority vote. This way the final ranking of candidates is obtained.

The provisional final ranking list contains the final quantitative classifications of each candidate, on a scale of 0 to 100 points, which results from the simple average of the quantitative scores obtained in each of the evaluation criteria by each member of the jury, considering them approved those who obtain a final classification greater than or equal to 50 points will receive absolute merit.

10. Evaluation grid:

A - TECHNICAL-SCIENTIFIC AND PROFESSIONAL PERFORMANCE (40 points on a scale of 0 to 100) – 40% The quantity, quality and relevance of the curricular elements for the subarea of the competition are considered.
A.1. Academic education
Academic qualification relevant to the subarea of the competition - PhD in Linguistics/Language Sciences (Portuguese, mother tongue or second language/foreign language), Aggregation, Postgraduate, Post-Doctorate.
Maximum score: 5 points
A.2. Published technical-scientific production - Books, book chapters, articles in magazines, publications in the proceedings of scientific events and/or others considered relevant in the sub-area of the competition.
i) Author or co-author of a book published with peer review
ii) Author or co-author of a book chapter published with peer review and/or book editor
iii) Author or co-author of publications indexed in the Web of Science or Scopus databases
iv) Author or co-author of a scientific article published in a journal indexed in other databases
v) Author or co-author of a scientific article at a conference or scientific meeting published in the respective proceedings

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Culture, Languages and Literature (CLL_ESE), and Subarea of Linguistics/Language Sciences (Portuguese, mother tongue or second language/foreign language).

Maximum score: 40 points
A.3. Communications at scientific events - Conferences and/or communications at scientific and technical events as a guest and as a participant, in the competition sub-area.
i) Communication at a conference, seminar or other scientific event with publication of the respective abstract
ii) Presentation, as a guest speaker, of lectures and conferences at scientific events
iii) Moderator of conferences and panels at scientific events
Maximum score: 10 points
A.4. Supervision of theses/dissertations/reports awarding an academic degree - Theses/dissertations/reports completed in the areas in which the competition is open, awarding an academic degree in the sub-area of the competition
i) Supervision or co-supervision of doctoral theses, already completed
ii) Supervision or co-supervision of dissertations, projects and final master's reports, already completed
iii) Supervision or co-supervision of dissertations, projects and final degree reports, already completed
Maximum score: 15 points
A.5. Participation in research projects relevant to the subarea of the competition - Coordinator, team member or collaborator
i) Coordination of a funded research or development project
ii) Participation in a funded research or development project
Maximum score: 10 points
A.6. Participation in academic juries - As arguer, member, president
i) Participation as an examiner, member or president in doctoral juries or in examination juries to award the title of specialist
ii) Participation as an examiner or president in juries of dissertations, projects and/or final master's reports
iii) Participation as an examiner or president in juries of dissertations, projects or final degree reports
Maximum score: 10 points
A.7. Intervention in scientific and professional communities in the area of competition and similar
i) Participation in scientific committees of conferences or other scientific and professional events
ii) Member of the editorial board of a scientific journal indexed in the Scopus or Web of Science databases
iii) Member of the editorial board of a scientific journal indexed in other databases
iv) Review of scientific publications indexed in the Scopus or Web of Science databases
v) Review of scientific publications indexed in other databases
vi) Consultancy/audit activities
vii) Affiliation as an integrated member of a research center funded by FCT
viii) Scientific and/or professional distinctions
Maximum score: 10 points

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Culture, Languages and Literature (CLL_ESE), and Subarea of Linguistics/Language Sciences (Portuguese, mother tongue or second language/foreign language).

TOTAL OF DIMENSION A: 100 POINTS
B- PEDAGOGICAL CAPACITY (40 points on a scale of 0 to 100) – 40%
B.1. Teaching experience in higher education institutions - teaching time in Higher Education in the subarea or related area
i) Teaching time in Higher Education institutions on a full-time basis
ii) Teaching time in Higher Education institutions on a part-time basis
Maximum score: 20 points
B.2. Curricular Units / Subjects - number and diversity of curricular units / subjects; participation in curricular units / subjects in the subarea or related areas in Higher Education (CTeSP, 1st cycle and 2nd cycle of studies)
i) curricular units taught in the subarea of the competition
ii) curricular units taught in related areas
Maximum score: 30 points
B.3. Other pedagogical activities - Preparation of pedagogical-didactic materials, open classes, seminars. Preparation of curricular unit programs, participation in the elaboration and reformulation of curricular unit programs. Participation in the preparation of tests in higher education, in the sub-area or related areas.
i) Development of new UC programs
ii) Reformulation of existing UC programs
iii) Preparation of pedagogical-didactic materials, open classes, seminars
iv) Participation in examination/access to higher education juries and others, with preparation of tests
v) Guidance and supervision of internships, Pedagogical Practices or other activities of the same nature
Maximum score: 30 points
B.4 Other activities related to teaching/training activities - Coordination or participation as a trainer in training initiatives in their scientific area
i) Coordination of training programs in your scientific area
ii) Participation as a trainer in training initiatives in your scientific area
iii) Coordination of other activities of a pedagogical nature
iv) Teaching experience in non-higher education institutions
Maximum score: 20 points
TOTAL OF DIMENSION B: 100 POINTS
C- OTHER ACTIVITIES RELEVANT TO THE IPS MISSION (20 points on a scale of 0 to 100) – 20%
C.1. Positions or participation in management bodies and/or other bodies - Holding positions in management bodies or other bodies/structures of Higher Education Institutions, in institutional work groups/committees, participation in pedagogical and/or scientific committees.
i) Positions held as a member of bodies of a higher education institution or organic units of the higher education institution
ii) Positions held in higher education institution structures, such as coordination of departments, quality and evaluation committees, research units, temporary committees, or their correspondents

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Culture, Languages and Literature (CLL_ESE), and Subarea of Linguistics/Language Sciences (Portuguese, mother tongue or second language/foreign language).

iii) Coordination of selection/ranking jury
iv) Participation in selection/ranking jury
v) Other positions held and management activities in public or private institutions not previously mentioned
Maximum score: 40 points
C.2. Holding positions and/or participating in community relations activities and/or cooperation with other regional, national and international institutions, relevant to the subarea of the competition
i) Coordination of a project or program of activities of a scientific, technological and/or pedagogical nature with connection to the surrounding community, at a regional, national and international level
ii) Participation or execution or development of projects, programs or events with connection to the community in promoting forms of appreciation of the Portuguese language and culture
iii) Coordinator of the organizing committee of a conference, seminar, congress or other technical-scientific, pedagogical and/or professional event
iv) Member of the organizing committee of a conference, seminar, congress or other technical-scientific, pedagogical and/or professional event
v) Participation in bodies and/or working groups of external entities in the sub-area of the competition
Maximum score: 35 points
C.3. Participation in national and international training projects - teaching and training missions. Participation in bodies and/or working groups of external entities, within the scope of training. International mobility.
i) Teaching-training missions, participation in international mobility processes
ii) coordination of bodies or working groups of external entities, within the scope of training
iii) participation in bodies or working groups of external entities, within the scope of training
Maximum score: 25 points
TOTAL OF DIMENSION C: 100 POINTS

11. Complementary information to the Evaluation and Selection process.

11.1. The final approved ordering list will be notified to candidates by e-mail with notification of delivery receipt, registered letter or in person and published in the web site at www.ips.pt

11.2. The minutes of the jury will be made available to applicants on request.

11.3. The documentation submitted by applicants who do not request their return within one year after the termination of the contest will be destroyed.

11.4. The documentation submitted by applicants concerning to contests in litigation appealed, may only be destroyed or returned, after the execution of the sentence.

12. The composition of the jury, is as follows:

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Culture, Languages and Literature (CLL_ESE), and Subarea of Linguistics/Language Sciences (Portuguese, mother tongue or second language/foreign language).

President

Ana Luísa Rebelo de Oliveira Pires, Coordinator Professor at Higher School of Education, of Polytechnic Institute of Setúbal, named as President of the Jury under paragraph a) of nº 1 of Article 23º of ECPDESP.

Members of the jury

Ana Lúcia Alvito dos Santos Furtado de Castro, Coordinator Professor at the Higher School of Health at the Polytechnic Institute of Setúbal;

Ana Lúcia da Silva Dias Gonçalves dos Santos, Associate Professor at Faculdade de Letras of the University of Lisbon;

Lídia Soraya Barreto Marôpo, Coordinator Professor at the Higher School of Education of the Polytechnic Institute of Setúbal;

Luís Filipe Tomás Barbeiro, Coordinator Professor at the Higher School of Education and Social Sciences of the Polytechnic Institute of Leiria;

Susana Paula Gomes Costa Pereira, Coordinator Professor at the Higher School of Education at the Polytechnic Institute of Lisbon.

13. Equal opportunities - In compliance with section h) of article 9º of the Portuguese Constitution, the public administration, as employer, actively promotes a policy of equal opportunities between men and women in access to employment and career development, taking care to avoid any form of discrimination.

14. The present notice is published in the following:

- a) In The 2nd series of the Diário da República;
- b) In the Public Employment Exchange, in www.bep.gov.pt, on the 1st working day following its publication in Diário da República;
- c) On the internet <https://euraxess.ec.europa.eu> in English;
- d) On the IPS website at <https://www.ips.pt/ips> in Portuguese and English.

Polytechnic Institute of Setúbal

The President,