

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Technology and Industrial Organization – Mechanical Technology and Computer-aided Production Subarea.

1. Under the terms of section a) nº 1 of article 6º of the Recruitment and Appointment Regulations for Career Academic Staff of the Polytechnic Institute of Setubal (Instituto Politécnico de Setúbal - IPS), as published in the Diário da República, 2nd series, nº 35, of 18 February 2011, as set out in dispatch of 2 July 2024, of Vice-President Pedro Miguel Pereira Salvado Ferreira, invites applications for the above post within a period of thirty working days from the publication of the present announcement in the Diário da República. The position, which was created but not yet filled within the academic staff of the IPS, is governed by the career structure of the national polytechnic higher education sector at the adjunct professor level, in the field of Technology and Industrial Organization – Mechanical Technology and Computer-aided Production Subarea, and is covered by a public sector employment contract of indeterminate duration.
2. Location – School of Technology of Setúbal, situated on the Setubal Campus of the Polytechnic Institute of Setubal (Escola Superior de Tecnologia de Setúbal – Instituto Politécnico de Setúbal).
3. Number of posts to be filled - 1.
4. Contract regime – Public sector employment contract of indeterminate duration, for an initial experimental period of five years according to article 10º-B of Decreto-Lei nº 185/81, of 1 de julho, altered in the Decreto-Lei nº 207/2009, of 31 de agosto, and in the Lei nº 7/2010, of 13 de maio (ECPDESP).
5. Job description – The adjunct professor will carry out functions set out in section 4 article 3º of ECPDESP.
6. Recruitment requirements – The following cumulative requirements determine eligibility such that candidates must:
 - a) Satisfy the requirements set out in subsections b) to e) of article 17º of Lei Geral do Trabalho em Funções Públicas (LTFP), approved at Lei nº 35/2014, of 20 June;
 - b) Be the holder of a doctorate or hold the title of specialist, in the specified area, or in an area linked to the area specified in the competition.
7. Validity of the competition

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- a) The competition is valid only for the position referred to above and ceases when the post has been filled or if applications are insufficient.
 - b) The competition can also be terminated by a formally justified decision of the President of the IPS which respects the general principles of Portuguese public administration and the corresponding legal, regulatory and procedural limits.
8. Application form:
- 8.1. Applications must be formalized by filling in the standard application form (form A), in paper form, written in Portuguese, available on the IPS website at:
https://www.si.ips.pt/ips_si/conteudos_geral.conteudos_ver?pct_pag_id=30809&pct_parametros=p_pagina=30809&pct_disciplina=&pct_grupo=672
 - 8.2. The application (form A) must be accompanied by a simple photocopy of the qualification certificates, as proof that the candidate meets the application requirements referred to in paragraph 6 of this notice.
 - 8.3. When formalizing the application (form A), must also be accompanied by two copies, in digital format (pendrive) containing the following documents:
 - a) Qualification certificates, proof that the candidate meets the requirements referred to in paragraph 6 of this notice;
 - b) Other diplomas or certificates of the courses referred to in the curriculum vitae, as well as other documents that facilitate the formation of a judgment on the aptitudes of the candidates for the exercise of the functional content of the category of associated professor;
 - c) Detailed curriculum vitae, dated, signed, mandatorily organized according to the evaluation grid, and without containing personal data of a confidential nature (namely affiliation, marital status, residence address, and email, mobile / telephone contacts);
 - d) Work and proof of activities mentioned in the curriculum vitae.

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- 8.4. Applications must be submitted, in a closed envelope, with the proper identification of the candidate's name, the notice number published in Diário da República and the BEP offer code, in one of the following ways:
- a) By registered mail, with acknowledgment of receipt, addressed to the President of IPS, to: Serviço de Recrutamento e Seleção da Divisão de Gestão de Pessoas do Instituto Politécnico de Setúbal, Edifício da Escola Superior de Tecnologia, Campus do IPS, Estefanilha, 2910-761, Setúbal, until the deadline for submitting applications, valid for the date affixed to the registration as the date of dispatch, for the purpose of meeting the respective deadline;
 - b) Delivered personally to the Human Resources Department of IPS, until the deadline for submitting applications;
- 8.5. In order to promote the most appropriate classification of the curriculum elements, candidates must organize the curriculum vitae in accordance with the order and number of the evaluation grid approved by the jury of the respective competition, under penalty of exclusion, as well as present the documents on the pendrives according to that same organization, with the due hyperlinks of the items referred to in the *curriculum vitae* to the respective documents.
- 8.6. Failure to present the works and proof of activities mentioned in the *curriculum vitae* submitted by the candidate implies the non-valuation of the elements in each of the items of the evaluation grid.
- 8.7. Applications sent by email are not accepted.
- 8.8. Candidates with foreign qualifications must prove their recognition, equivalence or registration of a doctoral degree, under the terms of the applicable legislation, obtained up to the deadline for the submission of applications to this competition.
- 8.9. False statements will be punished under the law.

9. Selection and ranking criteria:

Based on the aforementioned grid, approved unanimously, each member of the jury individually assesses and classifies the candidates. Based on this assessment, each member of the jury orders

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the candidates, with the final ordering being carried out with successive votes for first place, second place, and so on until the list of candidates is exhausted, with the vote of each member of the jury being justified based on their individual ordering. This is how the final ordering of the candidates is obtained. The final score to be awarded to each candidate (from 0 to 100 points) will be the result of the simple average of the scores awarded by each member of the jury. If the score calculated in the previous point does not respect the final ordering obtained, the evaluation and classification of these candidates will be carried out, based on the grid, in a joint and consensual manner among the members of the jury. In this way, each candidate's score and respective final ranking will be obtained, with approval on absolute merit for candidates who obtain an overall score equal to or greater than 50 points.

10. Evaluation grid:

Criteria		Weighting	Score for each element
1. Technical-Scientific and Professional Performance with relevance in the disciplinary area (See Note1, at the end of the grid)		50%	
1.1 Research and Development Projects (Max. 100 points)		10%	
a)	Responsible for projects with evaluation and external funding (e.g. FCT; European projects)		up to 40
b)	Responsible for other projects (academic or professional)		up to 20
c)	Collaborator on projects with evaluation and external funding (e.g. FCT; European projects)		up to 15
d)	Collaborator on other projects		up to 10
1.2 Scientific publications and patents (Max. 100 points)		10%	
a)	Author or co-author of a book or chapter of a technical-scientific book		up to 15
b)	Publication of articles in international scientific journals indexed in Web of Science, SCOPUS, or equivalent		up to 15
c)	Publication of technical-scientific articles in other refereed journals		up to 10
d)	Publication of technical-scientific articles in proceedings of international conferences with arbitration		up to 10
e)	Publication of technical-scientific articles in proceedings of national conferences with arbitration		up to 10
f)	Publication of technical-scientific articles in other journals without arbitration		up to 5

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g)	Registered patents or prototypes		up to 15
1.3 Communications at technical-scientific events (Max. 100 points)		4%	
a)	Communications at international technical-scientific events		up to 10
b)	Communications at national technical-scientific events		up to 10
1.4 Technical-scientific organization (Max. 100 points)		6%	
a)	Member of research units/centers		up to 2/year
b)	Review of articles in international or national journals		up to 20
c)	Member of scientific committees of international or national technical-scientific congresses/seminars		up to 15
d)	Member of organizing committees for international or national technical-scientific congresses/seminars		up to 15
1.5 Supervision/co-supervision of theses/dissertations/reports leading to an academic degree (Max. 100 points)		6%	
a)	Supervision and co-supervision of Doctoral Theses (completed)		up to 25
b)	Supervision and co-supervision of Doctoral Theses (in progress)		up to 5
c)	Supervision and co-supervision of Master's Dissertations/Project/Internship (completed)		up to 10
1.6 Participation in academic exam juries (Max. 100 points)		6%	
a)	Doctoral Thesis Examiner		up to 20
b)	Expert evidence arguer		up to 15
c)	Master's Dissertation/Project/Internship Examiner		up to 10
d)	Member of the Doctoral Jury		up to 15
e)	Member of the Expert Jury		up to 10
f)	Member of the Master's Dissertation/Project/Internship Committee		up to 5
1.7 Activities of a professional nature with relevance to the subject area (Max. 100 points)		6%	
a)	Provision of services abroad, studies/projects or opinions prepared		up to 15
b)	Professional experience in relevant activity in the area outside academia/year		up to 15
1.8 Awards and Distinctions (Max. 100 points)		2%	
a)	Awards and distinctions of a technical-scientific nature		up to 5
2. Pedagogical Capacity		40%	

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2.1 Teaching (Max. 100 points)		25%	
a)	Effective teaching experience in higher education (polytechnic or university) / year		up to 10
b)	Head of Curricular Units in the subject area		up to 10
c)	Number of different Curricular Units taught in the subject area		up to 5
2.2 Material pedagógico (Máx. 100 pontos)		10%	
a)	Preparation of teaching support material that covers the UC program in a relevant way		up to 20
b)	Development of b/e-learning activities and other pedagogical innovations		up to 15
2.2 Teaching material (Max. 100 points)		5%	
a)	Guidance and monitoring of students in undergraduate Project/Internship or CTeSP		up to 10
b)	Member of the Undergraduate Project/Internship Committee or CTeSP		up to 5
c)	Trainer/Trainer of Pedagogical Training Courses		up to 5
d)	Organization of educational events		up to 10
e)	Other Relevant Activities		up to 5
3. Other activities relevant to the IPS mission		10%	
3.1 Administrative management and participation in collegiate bodies (Max. 100 points)		6%	
a)	Presidency of statutory management body per semester		up to 15
b)	Vice-president of statutory governing body, President of department or Coordinator/Director of course per semester		up to 10
c)	Participation in the governing body, participation in department coordination, course coordination, per semester		up to 5
d)	Participation in technical-scientific or pedagogical committees designated by committee bodies		up to 5
e)	Lab/semester responsibility		up to 5
3.2 Participation in community relations activities (Max. 100 points)		4%	
a)	Participation in community relations activities relevant to the area		up to 10
b)	Participation in International Mobility programs as a teacher (Ex: Erasmus)		up to 10

Note1: multiplied by a factor of 2 the score of the elements obtained in the last 5 years (elements of Criterion 1)

11. Complementary information to the Evaluation and Selection process.

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- 11.1. The final approved ordering list will be notified to candidates by e-mail with notification of delivery receipt, registered letter or in person and published in the web site at www.ips.pt
- 11.2. The minutes of the jury will be made available to applicants on request.
- 11.3. The documentation submitted by applicants who do not request their return within one year after the termination of the contest will be destroyed.
- 11.4. The documentation submitted by applicants concerning to contests in litigation appealed, may only be destroyed or returned, after the execution of the sentence.
12. The composition of the jury, is as follows:
- President
- José Miguel Costa Dias Pereira, Principal Coordinating Professor at the Setúbal School of Technology, of the Polytechnic Institute of Setúbal, appointed under paragraph a) of paragraph 1 of article 23 of the ECPDESP.
- Members of the jury
- António José Freire Mourão, Associate Professor at the Faculty of Science and Technology, of the New University of Lisbon;
- José Filipe Castanheira Pereira Antunes Simões, Coordinating Professor at the Setúbal School of Technology, of the Polytechnic Institute of Setúbal;
- Pedro Filipe do Carmo Cunha, Coordinating Professor at the Setúbal School of Technology, of the Polytechnic Institute of Setúbal;
- Rosa Maria Marquito Marat-Mendes, Coordinating Professor at the Infante Dom Henrique School of Nautical Science;
- Virginia Isabel Monteiro Nabais Infante, Full Professor at the Instituto Superior Técnico, of the University of Lisbon.
13. Equal opportunities - In compliance with section h) of article 9º of the Portuguese Constitution, the public administration, as employer, actively promotes a policy of equal opportunities

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between men and women in access to employment and career development, taking care to avoid any form of discrimination.

14. The present notice is published in the following:

- a) In The 2nd series of the Diário da República;
- b) In the Public Employment Exchange, in www.bep.gov.pt, on the 1st working day following its publication in Diário da República;
- c) On the internet <https://euraxess.ec.europa.eu> in English;
- d) On the IPS website at <https://www.ips.pt/ips> in Portuguese and English;

Polytechnic Institute of Setúbal,

The President,