

Notice

Call for Applications

Accepting applications for a qualification-based competition in the career of teaching staff in the higher education for the position of adjunct professor, in the field of Sports Science (CD_ESE), and subarea of Training and De-training in the Elderly.

1. Under the terms of section a) nº 1 of article 6º of the Recruitment and Appointment Regulations for Career Academic Staff of the Polytechnic Institute of Setúbal (Instituto Politécnico de Setúbal - IPS), as published in the Diário da República, 2nd series, nº 35, of 18 February 2011, as set out in my dispatch of March 30, 2023 invites applications for the above post within a period of thirty working days from the publication of the present announcement in the Diário da República. The position, which was created but not yet filled within the academic staff of the IPS, is governed by the career structure of the national polytechnic higher education sector at the adjunct professor level, in the field of Sports Science (CD_ESE), and subarea of Training and De-training in the Elderly, and is covered by a public sector employment contract of indeterminate duration.
2. Location – School of Education, situated on the Setúbal Campus of the Polytechnic Institute of Setúbal (Escola Superior de Educação – Instituto Politécnico de Setúbal).
3. Number of posts to be filled - 1.
4. Contract regime – Public sector employment contract of indeterminate duration, for an initial experimental period of five years according to article 10º-B of Decreto-Lei nº 185/81, of July 1, altered in the Decreto-Lei nº 207/2009, of August 31, and in the Lei nº 7/2010, of May 13 (ECPDESP).
5. Job description – The adjunct professor will carry out functions set out in section 4 article 3º of ECPDESP.
6. Recruitment requirements – The following cumulative requirements determine eligibility such that candidates must:
 - a) Satisfy the requirements set out in subsections b) to e) of article 17º of Lei Geral do Trabalho em Funções Públicas (LTFP), approved at Lei nº 35/2014, of 20 June;
 - b) Be the holder of a doctorate or hold the title of specialist, in the specified area, or in an area linked to the area specified in the competition.
7. Validity of the competition
 - a) The competition is valid only for the position referred to above and ceases when the post has been filled or if applications are insufficient.

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- b) The competition can also be terminated by a formally justified decision of the President of the IPS which respects the general principles of Portuguese public administration and the corresponding legal, regulatory and procedural limits.
8. Application form:
- 8.1. Applications must be formalized by filling out form A and form B.
- 8.2. The application form (form A) must be submitted on paper, written in Portuguese, available on the IPS website, at:
https://www.si.ips.pt/ips_si/conteudos_geral.conteudos_ver?pct_pag_id=30809&pct_parametros=p_pagina=30809&pct_disciplina=&pct_grupo=672
- 8.3. The application (form A) must be accompanied by a simple photocopy of the qualification certificates, as proof that the candidate meets the application requirements referred to in paragraph 6 of this notice.
- 8.4. When preparing the application, the application (form A) must also be accompanied by two copies, in digital format (*pendrive*) containing the following documents:
- a) Certificates of qualifications, proving that the candidate meets the requirements referred to in paragraph b) of paragraph 6 of this notice;
- b) Other diplomas or certificates from the courses referred to in the *curriculum vitae*, as well as other documents that facilitate the formation of a judgment about the aptitudes of the candidates for the exercise of the functional content of the category of assistant professor/adjunct professor;
- c) *Curriculum vitae*, obligatorily organized in accordance with the assessment grid, and without containing personal data of a confidential nature (namely affiliation, marital status, residence address, and email, cell phone/telephone contacts);
- d) Work and proof of activities mentioned in the *curriculum vitae* and in the B-Curriculum Assessment Grid form.
- 8.5. The B-Curriculum Assessment Grid form is available at:
https://www.si.ips.pt/ips_si/conteudos_geral.conteudos_ver?pct_pag_id=30809&pct_parametros=p_pagina=30809&pct_disciplina=&pct_grupo=672

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it must be completed by the candidates and all proof must have a link to the respective documents;

- 8.6. Applications must be submitted, inside a closed envelope, with the proper identification of the candidate's name, the notice number published in Diário da República and the BEP offer code, in one of the following way:
- a. By registered mail, with acknowledgment of receipt, addressed to the President of the IPS, to: Recruitment and Selection Service of the People Management Division of the Polytechnic Institute of Setúbal, Building of the Escola Superior de Tecnologia de Setúbal, IPS Campus, Estefanilha , 2910 -761 Setúbal, until the end of the deadline set for submitting applications, with the date indicated in the registration being valid as the sending date, for the purposes of meeting the respective deadline;
 - b. Delivered in person in the Recruitment and Selection Service of the People Management Division of the Polytechnic Institute of Setúbal, during office hours, until the deadline set for submitting applications;
- 8.7. In order to promote the most appropriate classification of curricular elements, candidates must organize their *curriculum vitae* in accordance with the evaluation grid approved by the respective competition jury, as well as present the documents on the *pendrives* in accordance with that same organization, with the appropriate hyperlinks from the items mentioned in the *curriculum vitae* to the respective documents.
- 8.8. Failure to present the work and proof of activities mentioned in the curriculum vitae presented by the candidate implies the non-valuation of the elements in each of the items in the evaluation grid.
- 8.9. Applications sent by email are not accepted.
- 8.10. Candidates holding a foreign qualification must prove the recognition, equivalence or registration of a doctoral degree, in accordance with applicable legislation, obtained up to the deadline for the submission of applications to this competition.
- 8.11. False statements will be punished under the law.

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9. Selection and ranking criteria:

Each member of the jury individually assigns each candidate a quantitative classification in each criterion, taking into account the evaluation grid where the maximum scores to be attributed to each criterion were defined and substantiates this classification in writing. The final quantitative classification of each candidate, on a scale of 0 to 100 points, results from the simple average of the quantitative scores obtained in each of the evaluation criteria by each member of the jury. The provisional final ranking list contains the final quantitative classifications of each candidate, with candidates who obtain a final classification greater than or equal to 50 points being considered approved on absolute merit.

In case of a tie, after obtaining the final classification to be awarded to the candidate, will proceed the following tiebreaker criteria will be applied successively (until necessary):

1st - Best score obtained in Domain A of the grid: Technical-Scientific Performance (DTC);

2nd - Best score obtained in Domain B of the grid: Pedagogical Capacity (CP).

10. Evaluation grid:

1_Technical-scientific and professional performance (DTCP) - 45%		Points per item
1.1. Specialist title or doctoral thesis in the disciplinary subarea for which the competition is open.		
i) Doctoral Thesis or Specialist Title in the disciplinary sub-area for which the competition is open.	10 points	10
Maximum score		10
1.2. Technical-scientific production expressed, namely, by the publication of scientific articles in the disciplinary sub-area for which the competition is open in journals indexed to the Web of Science (WoS) and Scopus.		
i) Scientific article published in a journal indexed on the Web of Science Core Collection, as first author.	2 points each (published until 2019, exclusive)	2
	4 points for each (published after 2019 inclusive)	4
	1 point for each (published until 2019, exclusive)	1

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ii) Scientific article published in a journal indexed on the Web of Science Core Collection, as last author or corresponding author.	2 points for each (published after 2019 inclusive)	2
Scopus [®] database, as first author.	1 point each (published until 2019, exclusive)	1
	2 points each (published after 2019 inclusive)	2
iv) Scientific article published in a journal indexed in the Scopus [®] database, as last author or corresponding author.	0.5 points for each (published until 2019, exclusive)	0.5
	1 point for each (published after 2019 inclusive)	1
Maximum score		25
1.3. Technical-scientific production with ISBN, namely books (authorship and/or editing), book chapters, abstracts and/or extended summaries in a minute book, valuing the disciplinary sub-area for which the competition is open.		
i) Author or publisher of a book with ISBN.	2 points for each (published within the scope of the disciplinary subarea for which the competition is open)	2
	1 point for each (published outside the scope of the disciplinary subarea for which the competition is open)	1
ii) Author or co-author of a book chapter with ISBN.	1 point for each (published within the scope of the disciplinary subarea for which the competition is open)	1
	0.5 points for each (published outside the scope of the disciplinary subarea for which the competition is open)	0.5
iii) Summary and/or extended summary published in a technical-scientific event minutes book with ISBN, as first author, last author or correspondent.	0.25 points for each (published within the scope of the disciplinary subarea for which the competition is open)	0.25
	0.1 points for each (published outside the scope of the disciplinary subarea for which the competition is open)	0.1
Maximum score		10
1.4. Participation in research and/or development projects, valuing the disciplinary sub-area for which the competition is open.		

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i) Coordination of research and/or development projects with funding.	3 points for each project within the scope of the disciplinary subarea for which the competition is open	3
	1.5 points for each project outside the scope of the disciplinary subarea for which the competition is open	1.5
ii) Participation in funded research and/or development projects.	2 points for each project within the scope of the disciplinary subarea for which the competition is open	2
	1 point for each project outside the scope of the disciplinary subarea for which the competition is open	1
iii) Research grant with a doctorate degree (does not accumulate with sub-criteria i) and ii)).	2 points for each scholarship within the scope of the disciplinary subarea for which the competition is open	2
	1 point for each scholarship outside the scope of the disciplinary subarea for which the competition is open	1
iv) Participation in pedagogical innovation projects with funding.	1 point for every 25 hours of application/development	1
Maximum score		10
1.5. Participation and argumentation in juries of academic tests, namely internships, project reports and dissertations leading to an academic degree and CTeSP, in the area of the competition.		
i) Participation in doctoral juries as an examiner or in examination juries to award the title of specialist.	2 points for each	2
ii) Participation in juries for dissertations, projects and/or final master's reports.	1 point for each	1
iii) Participation in juries for undergraduate and/or CTeSP internships.	0.5 points for each	0.5
Maximum score		10
1.6. Guidance/co-supervision of internship reports, project reports and dissertations leading to an academic degree and CTeSP.		
i) Supervision or co-supervision of doctoral theses, already completed.	2 points for each orientation/co-orientation	2

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ii) Supervision or co-supervision of dissertations, projects and/or final master's reports, already completed.	1 point for each orientation/co-orientation	1
CTeSP internship reports, already completed.	0.5 points for each orientation	0.5
Maximum score		10
1.7. Participation in the review of articles published in magazines indexed to the Web of Science (WoS).		
i) Review of articles published in scientific journals indexed on the Web of Science Core Collection.	0.5 points for each article revised after 2019, inclusive	0.5
	0.25 points for each article reviewed before 2019, exclusive	0.25
Maximum score		10
1.8. Ability to intervene in scientific and/or professional communities expressed, in particular, through moderation in lectures, conferences, congresses, round table panels and/or seminars in the disciplinary area for which the competition is open.		
i) For each moderation in lectures, conferences, congress/seminar panel and/or round table panel.	0.25 points each	0.25
Maximum score		5
1.9. Other activities of recognized scientific and/or professional merit in the field of research ethics.		
i) Member of the Research Ethics Committee of a Higher Education Institution.	2 points per year	2
ii) Training provided in the field of research ethics.	0.2 points for each hour of training	0.2
Maximum score		10
Dimension A Total		100
2_Pedagogical Capacity (CP) - 35%		Points per item
2.1. Teaching experience, valuing teaching service in higher education institutions with a doctorate degree or specialist title.		
i) Teaching experience in higher education institutions on an exclusive full-time basis, with a doctorate degree or specialist title.	3 points for each academic year of teaching service	3
ii) Teaching experience in higher education institutions on a full-time basis, with a doctorate degree or specialist title.	2 points for each academic year of teaching service	2
iii) Teaching experience in higher education institutions on a part-time basis, with a doctorate degree or specialist title.	1 point for each academic year of teaching service	1
Maximum score		15

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2.2. International teaching experience in higher education institutions, with a doctorate degree or specialist title, in the subject area for which the competition is open.		
i) Teaching experience, by invitation, in international higher education institutions.	1 point for every 2 hours of teaching	1
Maximum score		10
2.3. Number of Curricular Units taught, valuing the disciplinary subarea for which the competition is open.		
i) Teaching of Curricular Units.	1 point for each UC outside the scope of the disciplinary subarea for which the competition is open (minimum 12 hours)	1
	1.5 points for each UC within the scope of the disciplinary subarea for which the competition is open (minimum 12 hours)	1.5
Maximum score		15
2.4. Coordination of Curricular Units, valuing the disciplinary subarea for which the competition is open.		
i) Coordination of Curricular Units.	1.5 points for each UC outside the scope of the disciplinary subarea for which the competition is open	1.5
	2 points for each UC within the scope of the disciplinary subarea for which the competition is open	2
Maximum score		10
2.5. Design of curricular plans and preparation of new programs or reformulation of existing Curricular Unit programs in the subject area for which the competition is open		
i) Development of new UC programs.	1 point for each UC outside the scope of the disciplinary subarea for which the competition is open	1
	2 points for each UC within the scope of the disciplinary subarea for which the competition is open	2
ii) Restructuring of existing UC programs.	0.5 points for each UC outside the scope of the disciplinary subarea for which the competition is open	0.5
	1 point for each UC within the scope of the disciplinary subarea for which the competition is open	1

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iii) Course coordination, member of a course committee or equivalent and/or participation in the design of the curriculum plan.	2 points for each mandate or curricular plan, outside the scope of the disciplinary subarea for which the competition is open	2
	3 points for each mandate or curricular plan, within the scope of the disciplinary subarea for which the competition is open	3
Maximum score		10
2.6. Participation in training/updating actions and production of teaching material to support teaching activities in the subject area for which the competition is open.		
i) For each pedagogical material published regarding Curricular Units in the disciplinary area for which the competition is open, which is mainly based on authors from the last 10 years with DOI, ISBN or ISSN.	0.5 points for each teaching material published	0.5
ii) Professional training attended in the subject area for which the competition is open.	0.25 points for every 12 hours of training	0.25
Maximum score		10
2.7. Coordination of technical-scientific and/or pedagogical events in the subject area for which the competition is open.		
i) President/coordinator of the organizing committee of a scientific conference in the disciplinary area for which the competition is open.	4 points for each international congress	4
	2 points for each national congress	2
ii) President/coordinator of the scientific committee of a scientific congress in the disciplinary area for which the competition is open.	4 points for each international congress	4
	2 points for each national congress	2
Maximum score		15
2.8. Other activities related to teaching, namely supervision and mentoring of internships, pedagogical practices and other activities of the same nature in the disciplinary area for which the competition is open.		
i) Supervision of internship/pedagogical practices by the higher education institution.	0.75 points for each intern	0.75
ii) Tutoring/monitoring of higher education internships at a host institution.	0.25 points for each intern	0.25
Maximum score		15
Total of Dimension B		100
3_Other activities relevant to the IPS mission (OAR) - 20%		Points per item

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3.1. Holding positions in management bodies or other bodies/structures of higher education institutions.		
i) Position held as a member of bodies of a higher education institution or organic units of a higher education institution.	2 points per position/academic year	2
ii) Position held in higher education institution structures, such as course scientific committee, department plenary, department scientific committee, evaluation and quality committees, temporary committees, or their correspondents.	1 point per position/academic year	1
Maximum score		10
3.2. Participation in selection/ranking juries.		
i) Coordination of selection/ranking jury or equivalent.	2 points per position/academic year	2
ii) Participation as a member of a selection/ranking jury or equivalent.	1 point per position/academic year	1
Maximum score		10
3.3. Participation in the organization of events of a technical-scientific, pedagogical or professional nature in the disciplinary area for which the competition is open.		
i) For each participation as a member of the organizing committee of a conference, seminar, congress or other technical-scientific event.	1 point for each international event	1
	0.5 points for each national event	0.5
ii) For each participation as a member of a scientific committee at a conference, seminar, congress or other technical-scientific event.	2 points for each international event	2
	1 point for each national event	1
Maximum score		15
3.4. Other activities of recognized scientific and/or professional merit in the disciplinary area for which the competition is open (participation in research centers, affiliations with scientific or technical-scientific societies).		
Maximum score	1 point for each center/year	1
i) For each affiliation with an international scientific or technical-scientific society.	1 point for each affiliation	1
ii) Post-Doctorate in the subject area for which the competition is open.	5 points for each formation	5
Maximum score		15
3.5. Participation in international mobility programs within the socio-professional environment in which the candidate is integrated.		
i) Participation in teaching mobility activities, of an institutional nature, with an effective duration equal to or greater than 5 days (Erasmus+).	3 points	3

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ii) Participation in teaching mobility activities, of an institutional nature, with an effective duration of up to 4 days (Erasmus+).	2 points	2
Maximum score		15
3.6. Performance of other positions and management activities in public or private institutions in the disciplinary area for which the competition is open.		
i) Professional title of Sports Coach-TPTD-Grade II, III or IV.	8 points (grades III or IV) and 4 points (grade II)/per title	8
ii) For each position or management activity carried out within the scope of the disciplinary area of the competition.	2 points per position	2
Maximum score		15
3.7. Relevant professional experience, outside of teaching, in the subject area for which the competition is open.		
i) Professional activity carried out within the scope of training elderly people.	1 point per year/activity	1
ii) Professional activity carried out in other areas of intervention.	0.25 points per year/activity	0.25
Maximum score		20
Total of Dimension C		100

11. Complementary information to the Evaluation and Selection process:

- 11.1. The final approved ranking list will be notified to candidates by email with notification delivery receipt, registered letter or in person and published on the IPS website, at www.ips.pt.
- 11.2. Whenever requested, the jury minutes will be provided to the candidates.
- 11.3. The documentation submitted by applicants who do not request their return within one year after the termination of the contest will be destroyed.
- d) The documentation submitted by applicants concerning to contests in litigation appealed, may only be destroyed or returned, after the execution of the sentence.

12. The composition of the jury is as follows:

President

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Maria de Fátima Pista Calado Mendes, Coordinating Professor of the Higher School of Education, of the Polytechnic Institute of Setúbal, appointed under paragraph a) of paragraph 1 of article 23 of the ECPDESP.

Members of the jury

Abel Aurélio Abreu de Figueiredo, Coordinating Professor at the Higher School of Education at the Polytechnic Institute of Viseu;

Luís Manuel da Cruz Murta, Coordinating Professor of the Higher Education School of the Polytechnic Institute of Beja;

Rui Manuel Sousa Mendes, Principal Coordinating Professor at the Higher School of Education at the Polytechnic Institute of Coimbra;

Teresa de Jesus Trindade Moreira da Costa e Fonseca, Coordinating Professor at the Higher School of Education, Communication and Sports at the Polytechnic Institute of Guarda;

Teresa Palmira Simões Baptista Teixeira de Figueiredo, Coordinating Professor at the Higher School of Education, Polytechnic Institute of Setúbal.

13. Equal opportunities - In compliance with paragraph h) of article 9º of the Constitution, the Public Administration, as an employer, actively promotes a policy of equal opportunities between men and women in access to employment and career development, taking care to avoid any form of discrimination.

14. Publication of the Notice:

- a) In The 2nd series of the Diário da República;
- b) In the Public Employment Exchange, in www.bep.gov.pt, on the 1st working day following its publication in Diário da República;
- c) On the internet <https://euraxess.ec.europa.eu> in English;
- d) On the IPS website at <https://www.ips.pt/ips> in Portuguese and English;
- e) On the IPS website, at www.ips.pt in Portuguese and English.



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The President,

Doctor Teacher Ângela Lemos