

Polytechnic Institute of Setubal

Call for Applications

Applications are invited for a qualification-based competition for the position of Professor Adjunto

1. In accordance with the terms of section a) nº 1 of article 6º of the Recruitment and Appointment Regulations for Career Academic Staff of the Polytechnic Institute of Setubal (Instituto Politécnico de Setúbal - IPS), as published in the Diário da República, 2nd series, nº 35, of 18 February 2011, as set out in dispatch of the President of IPS of 9 December 2015, invites applications for the above post within a period of thirty working days from the publication of the present announcement in the Diário da República. The position, which was created but not yet filled within the academic staff of the IPS, **is governed by the career structure of the national polytechnic higher education sector at the professor adjunto level, in the field of Solid mechanical means**, and is covered by a public sector employment contract of indeterminate duration.
2. **Location** – School of Technology of Setúbal - Polytechnic Institute of Setubal, situated on Setúbal (Escola Superior de Tecnologia de Set – Instituto Politécnico de Setúbal).
3. **Number of posts to be filled** - 1
4. **Contract regime** – Public sector employment contract of indeterminate duration for an initial experimental period of five years according to article 10º-B of Decreto-Lei nº 185/81, of 1 de julho, altered in the Decreto-Lei nº 207/2009, of 31 de agosto, and in the Lei nº 7/2010, of 13 de maio (ECPDESP).
5. **Job description** – The professor adjunto will carry out functions set out in section 4 article 3º of ECPDESP.
6. **Recruitment requirements** – The following cumulative requirements determine eligibility such that candidates must:
 - a) Satisfy the requirements set out in subsections b) to e) of article 17º of Lei Geral do Trabalho em Funções Públicas (LTFP), approved at Lei nº 35/2014, of 20 June;
 - b) Be the holder of a doctorate or hold the title of Specialist in the specified area, or in an area linked to the area specified in the competition.
7. **Validity of the competition**

- 7.1. The competition is valid only for the position referred to above and ceases when the post has been filled or if applications are insufficient.
- 7.2. The competition can also be terminated by a formally justified decision of the President of the IPS which respects the general principles of Portuguese public administration and the corresponding legal, regulatory and procedural limits.

8. Application Procedure

- 8.1. Candidates should submit a written application (form A), addressed to the President of the IPS, in Portuguese, this may be delivered personally, or mailed by registered post with confirmation of reception to: Instituto Politécnico de Setúbal, Edifício Sede ou Divisão de Recursos Humanos, Campus do IPS, Estefanilha, 2910-761, Setúbal, Portugal, within the time limit set for presentation of applications.
- 8.2. To be considered for the position, the application (form A) must include all of the following:
 - a) Simple photocopies of the documents which prove that the candidate meets the requirements outlined in subsection b) of section 6 of this Call for Applications;
 - b) Simple photocopies of other degrees, diplomas and certificates of courses listed in the *curriculum vitae*, as well as other documents which facilitate the formation of an opinion on the suitability of candidates to fulfill the job specification requirements of the post;
 - c) Seven copies, supplied in digital format (cd/dvd/pendrive), of the following documents:
 - i. detailed *curriculum vitae*;
 - ii. works referred to in the *curriculum vitae*;
 - iii. Form B fully completed, setting out the location of the curricular elements in the application.
9. Candidates who are holders of non-Portuguese degrees must certify the recognition, equivalence or registration of their degree under the applicable national legislation.
10. The forms A and B are available in www.ips.pt in the tabs: Serviços Centrais / DRH-Divisão de Recursos Humanos / Pessoal Docente / Procedimentos Concursais / Formulários.
11. Applications are not accepted by email.

12. Criteria for selection and ordering of candidates- the criteria for selection and ordering, and associated points, are set out in the table attached to this call for applications.

13. Evaluation and selection:

a) Each member of the jury individually conduct an assessment and ranking of the candidates, assigning, for each item, the highest rating the best rated and giving the other a directly proportional to the classification obtained score (scale change in the score). Each jury member shall ranking of candidates according to the points awarded;

b) Based on the evaluation and ranking of the candidates made by each jury member, proceeds to the final ranking by successive polls for the first, second, etc., based on their ordering individually performed by each jury member. Thus we get the final ranking of candidates;

c) The final mark for candidates (from 0 to 100 points), will that result from the simple average of the scores given by each jury member;

d) If the score calculated in the previous paragraph regarding the final ranking obtained, the procedure is based on the grid, the evaluation and ranking of candidates set and consensual manner between jury members, assigning, for each item, the classification maximum rated the best and giving the other a directly proportional to their score rating;

e) be considered as approved in absolute merit candidates who obtain an overall score less than 50 points.

14. The final approved ordering list will be notified to candidates by e-mail with notification of delivery receipt, registered letter or in person and published in the web site at www.ips.pt.

15. The minutes of the jury will be made available to applicants on request.

16. The documentation submitted by applicants who do not request their return within one year after the termination of the contest will be destroyed.

17. The documentation submitted by applicants concerning to contests in litigation appealed, may only be destroyed or returned, after the execution of the sentence.

18. False declarations are punishable under the law.

19. The composition of the jury is as follows:

President

Armando José Pinheiro Marques Pires, Principal Coordinator Professor at School of Technology of Setúbal of Polytechnic Institute of Setúbal designated under subparagraph a) of number 1 of Article 23 of ECPDESP;

Other members

Aníbal Jorge de Jesus Valido, Coordinator Professor at School of Technology of Setúbal of Polytechnic Institute of Setúbal;

Carlos Alexandre Bento Capela, Coordinator Professor at School of Technology and Management of Polytechnic Institute of Leiria;

Maria João Pedroso Carmezim, Coordinator Professor at School of Technology of Setúbal of Polytechnic Institute of Setúbal;

Paulo Rui Alves Fernandes, Associate Professor with Aggregation at IST – Instituto Superior Técnico of University of Lisbon;

20. In compliance with section h) of article 9º of the Portuguese Constitution, the public administration, as employer, actively promotes a policy of equal opportunities between men and women in access to employment and career development, taking care to avoid any form of discrimination.

21. The present notice is published in the following:

- a) In The 2nd series of the Diário da República;
- b) In the Public Employment Exchange, in www.bep.gov.pt, on the 1st working day following its publication in Diário da República;
- c) On the internet site of the Foundation for Science and Technology, IP in www.eracareers.pt in Portuguese and English;
- d) On the IPS website at www.ips.pt in the tabs: Serviços Centrais / DRH-Divisão de Recursos Humanos / Pessoal Docente / Procedimentos Concursais, in Portuguese and English.

Setúbal, mars 17, 2016

The President

Prof. Doutor Pedro Dominginhos

Attached

**Criteria for selection and ordering of candidates for the position of Professor Adjunto –
Disciplinary Area of Solid mechanical means (ESTSetúbal/IPS)**

Criteria		Weighing	Score/ Points
1. Professional, Technical and Scientific Performance regarding the disciplinary area of teaching/research		50%	
1.1 Research and Development Projects		6%	
a)	Responsible for projects with external financing and assessment (ex: FCT; European projects)		4 each
b)	Responsible for other projects		3 each
c)	Contributed for projects with external financing and assessment (ex: FCT; European projects)		2 each
d)	Contributed for other projects		1 each
1.2 Academic/ Scientific publishing and Patenting		25%	
a)	Author or co-author of book or book chapter of a technical and scientific book		5 each
b)	Publication of articles/papers in scientific international periodicals/journals with ISI indexation or equivalent		4 each
c)	Publication of articles/papers in scientific international peer reviewed periodicals/journals or book chapters		3 each
d)	Publication of articles/papers in peer reviewed international conference minutes		3 each
e)	Publication of articles/papers in peer reviewed national conference minutes		2 each
f)	Registered Patents or Prototypes		2 each
1.3 Communications in Scientific/ Academic Events		5%	
a)	Communications in International Academic/Scientific Events		5 each
b)	Communications in National Academic/Scientific Events		4 each
1.4 Technical and Scientific Organisation		2%	
a)	Revision of articles/papers for national and international periodicals/journals		1 each
b)	Member of Scientific Comissions of Technical and Scientific Congresses/Seminars national or international		3 each
c)	Member of organising committees of scientific and technical congresses/seminars national or international		1 each
1.5 Supervision or Joint Supervision of thesis/ dissertations/ reports that confer an Academic Degree		6%	
a)	Supervision or Joint Supervision of Doctoral Thesis (concluded)		4 each
b)	Supervision or Joint Supervision of Doctoral Thesis (ongoing)		3 each
c)	Supervision or Joint Supervision of Dissertations/ Projects/ Internships in a Masters Degree (concluded)		2 each

1.6 Member of Examining Committee/Jury of Academic Examinations		4%	
a)	Arguer of a Doctoral Thesis		4 each
b)	Arguer of a Dissertation/Project/ Internship in a Master Degree		3 each
c)	Member of the Jury/Examining Committee in a Doctoral Thesis		2 each
d)	Member of the Jury/Examining Committee in a Dissertation/Project/Internship in a Masters Degree		2 each
1.7 Professional activities		2%	
a)	External service provision, research, projects or emission of specialised reports/opinions		1 each
b)	Professional experience in the scientific area outside the academic milieu		0,5 p/year
2. Pedagogical Skills		35%	
2.1 Teaching		10%	
a)	Teaching experience in higher education (university or polytechnic)		1 p/year
b)	Curricular unit(s) Responsibility		1 each
2.2 Pedagogical Material		18%	
a)	Production of pedagogical material for teaching purposes, covering at least 75% of the overall contents of the curricular unit		2 each
2.3 Other Pedagogical Activities		7%	
a)	Supervision and tutoring of students involved in Projects/Internships in a Degree		1 each
b)	Member of the Jury/Examining Committee of a Project/Intership in a Degree		1 each
c)	Organisation of pedagogical events		1 each
3. Other relevant activities for the mission of the IPS		15%	
3.1 Administrative management and participation in collegiate bodies		10%	
a)	Participation in management committees, participation in Department coordination, in course coordination, and participation in technical-scientific or pedagogical committees defined by the collegiate bodies		4 per semester
b)	Lab responsibility		3 per semester
3.2 Participation in activities involving the surrounding community		5%	
a)	Participatipation in community-based activities		1 each
b)	Participation in International Mobility Programmes (E.g.: Erasmus)		1 each
TOTAIS		100%	