

Polytechnic Institute of Setubal

Call for Applications

Applications are invited for a qualification-based competition for the position of Professor Adjunto

1. In accordance with the terms of section a) nº 1 of article 6º of the Recruitment and Appointment Regulations for Career Academic Staff of the Polytechnic Institute of Setubal (Instituto Politécnico de Setúbal - IPS), as published in the Diário da República, 2nd series, nº 35, of 18 February 2011, as set out in dispatch of the President of IPS of 19 May 2016, invites applications for the above post within a period of thirty working days from the publication of the present announcement in the Diário da República. The position, which was created but not yet filled within the academic staff of the IPS, is **governed by the career structure of the national polytechnic higher education sector at the professor adjunto level, in the field of Biotechnology**, and is covered by a public sector employment contract of indeterminate duration.
2. **Location** – School of Technology of Barreiro - Polytechnic Institute of Setubal, situated on Barreiro (Escola Superior de Tecnologia do Barreiro – Instituto Politécnico de Setúbal).
3. **Number of posts to be filled** - 1
4. **Contract regime** – Public sector employment contract of indeterminate duration for an initial experimental period of five years according to article 10º-B of Decreto-Lei nº 185/81, of 1 de julho, altered in the Decreto-Lei nº 207/2009, of 31 de agosto, and in the Lei nº 7/2010, of 13 de maio (ECPDESP).
5. **Job description** – The professor adjunto will carry out functions set out in section 4 article 3º of ECPDESP.
6. **Recruitment requirements** – The following cumulative requirements determine eligibility such that candidates must:
 - a) Satisfy the requirements set out in subsections b) to e) of article 17º of Lei nº 35/2014, of 20 de janeiro (LTFP);
 - b) Be the holder of a doctorate or hold the title of Specialist in the specified area, or in an area linked to the area specified in the competition.
7. **Validity of the competition**

- 7.1. The competition is valid only for the position referred to above and ceases when the post has been filled or if applications are insufficient.
- 7.2. The competition can also be terminated by a formally justified decision of the President of the IPS which respects the general principles of Portuguese public administration and the corresponding legal, regulatory and procedural limits.

8. Application Procedure

- 8.1. Candidates should submit a written application (form A), addressed to the President of the IPS, in Portuguese, this may be delivered personally, or mailed by registered post with confirmation of reception to: Instituto Politécnico de Setúbal, Edifício Sede, Campus do IPS, Estefanilha, 2910-761, Setúbal, Portugal, within the time limit set for presentation of applications.
- 8.2. To be considered for the position, the application (form A) must include all of the following:
 - a) Simple photocopies of the documents which prove that the candidate meets the requirements outlined in subsection b) of section 6 of this Call for Applications;
 - b) Simple photocopies of other degrees, diplomas and certificates of courses listed in the *curriculum vitae*, as well as other documents which facilitate the formation of an opinion on the suitability of candidates to fulfill the job specification requirements of the post;
 - c) Seven copies, supplied in digital format (*cd/dvd/pendrive*), of the following documents:
 - i. detailed *curriculum vitae*;
 - ii. works referred to in the *curriculum vitae*;
 - iii. Form B fully completed, setting out the location of the curricular elements in the application.
- 8.3. The forms A and B are available in www.ips.pt in the tabs: Serviços Centrais / DRH-Divisão de Recursos Humanos / Pessoal Docente / Procedimentos Concursais / Formulários.
- 8.4. Applications are not accepted by email.
- 8.5. Candidates who are holders of non-Portuguese degrees must certify the recognition, equivalence or registration of their degree under the applicable national legislation.

8.6. False declarations are punishable under the law.

9. **Criteria for selection and ordering of candidates** – the criteria for selection and ordering, and associated points, are set out in the table attached to this call for applications.

10. Evaluation and selection:

- a) Each member of the jury individually conduct an assessment and ranking of the candidates, assigning, for each item, the highest rating the best rated and giving the other a directly proportional to the classification obtained score (scale change in the score). Each jury member shall ranking of candidates according to the points awarded;
- b) The final mark for candidates (from 0 to 100 points), will result of the simple average of the scores given by each jury member. If there are candidates with the same final score, it will be decided by vote of each member of the jury justified based on their individually ordering.
- c) Candidates who obtain a final classification equal to or above 50 points will be considered to be approved in absolute merit.

11. Additional information to the process of Evaluation and Selection:

- 11.1. The final approved ordering list will be notified to candidates by e-mail with notification of delivery receipt, registered letter or in person and published in the web site at www.ips.pt;
- 1.1. The minutes of the jury will be made available to applicants on request;
- 1.2. The documentation submitted by applicants who do not request their return within one year after the termination of the contest will be destroyed;
- 11.2. The documentation submitted by applicants concerning to contests in litigation appealed, may only be destroyed or returned, after the execution of the sentence.

2. Jury:

President

Pedro Miguel Pereira Salvado Ferreira, Adjunto Professor, Director of the School of Technology of Barreiro of Polytechnic Institute of Setúbal.

Other members

Branca Maria Cardoso Monteiro da Silva, Associate Professor at University of Beira Interior;

José Alberto Cardoso Pereira, Coordinator Professor, with Aggregation, at Agrarian School of Polytechnic Institute of Bragança;

Luís Joaquim Pina da Fonseca, Associate Professor with Aggregation at IST – Instituto Superior Técnico of University of Lisbon;

Maria Helena de Figueiredo Ramos Caria, Coordinator Professor at School of Health of Polytechnic Institute of Setúbal;

Maria Helena Figueira Vaz Fernandes, Associate Professor at University of Aveiro;

Mário Guerreiro Silva Ferreira, Full Professor at University of Aveiro.

3. The designation of **Pedro Miguel Pereira Salvado Ferreira**, Adjunto Professor, Director of the School of Technology in Barreiro at this Polytechnic Institute as a President of the Jury is made under subparagraph a) of paragraph 1 of Article 23 of ECPDESP.
4. In compliance with section h) of article 9º of the Portuguese Constitution, the public administration, as employer, actively promotes a policy of equal opportunities between men and women in access to employment and career development, taking care to avoid any form of discrimination.
5. **The present notice is published in the following:**
 - a) In The 2nd series of the Diário da República;
 - b) In the Public Employment Exchange, in www.bep.gov.pt, on the 1st working day following its publication in Diário da República;
 - c) On the internet site of the Foundation for Science and Technology, IP in www.eracareers.pt in Portuguese and English;
 - d) On the IPS website at www.ips.pt in the tabs: Serviços Centrais / DRH-Divisão de Recursos Humanos / Pessoal Docente / Procedimentos Concursais, in Portuguese and English.

Polytechnic Institute of Setúbal, August 17, 2016

The Vice-President,

Prof. Doutor João Vinagre Santos

Attached

Parameters	Weightings	Criteria	Weighting			
P1. Technical-Scientific and Professional Performance	0,40	1.1 Scientific production: quality and quantity of scientific production (C11)	P11	0,50		
		Criteria score				
		1.2. Cordination/Participation in scientific research projects e development in the subject area (C12)	P12	0,20		
		1.3. Orientation/coordination of theses and dissertations leading to degrees (C13)	P13	0,20		
		1.4. Intervention in scientific and professional communities (C14)	Technical and scientific organization		P14	0,10
			Participation as a (co) editor of magazines and other scientific documents			
			Cordination and participation in program commissions at scientific events			
Participation in academic juries						
Complaint theses and dissertations leading to degrees						
Consultancy activities and other activities of recognized scientific and professional merit						
Criteria score						
Subtotal 1		P1* (C11*P11+C12*P12+C13*P13+C14*P14)				
P2. Teaching skills	0,40	2.1. Experience of teaching (C21)	Teaching UC	P21	0,50	
			Cordination of units			
		Criteria score				
		2.2. Production of support materials for teaching activities (C22)		P22	0,20	
		2.3. Teaching coordination: coordination and promotion of new programes (C23)		P23	0,20	
		2.4. Supervision of internships, pedagogical practices, and other activities of this nature (C24)	Internships		P24	0,10
Pedagogical practices						
Other activities of this nature						
Criteria score						
Subtotal 2		P2* (C21*P21+C22*P22+C23*P23+C24*P24)				
P3. Other activities relevant to the IPS mission	0,20	3.1. Holding positions in management bodies and/or other bodies/structures in higher education institutions (C31)	P31	0,60		
		3.2. Organization/participation in the organization of artistic and cultural activities as long as it takes into account the subject area for which the competition is open (C32)	P32	0,20		
		3.3. Coordination, implementation and development of projects or activities of a practical nature (C33)	P33	0,20		
Subtotal 3		P3* (C31*P31+C32*P32+ C33*P33)				
Total	1	CF = P1* (C11*P11+C12*P12+C13*P13+C14*P14) + P2* (C21*P21+C22*P22+C23*P23+C24*P24) + P3* (C31*P31+C32*P32+ C33*P33)				